

**CITY OF HAMPTON**  
**Minutes, Regular Council Meeting**  
Tuesday, September 26, 2023, 7:00pm  
5784 Navarre Ave., Hampton, FL 32044

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A COMMENT CARD AND RETURN TO THE CITY CLERK. PLEASE TURN OFF CELL PHONES.

Meeting Facilitator: Dale Wiseman, Mayor

Invocation followed by Pledge of Allegiance

**ROLL CALL – City Clerk** – Councilwoman Dorothy Shealey, Councilman Frank Bryant, Mayor Dale Wiseman, Vice Chairman Douglas Williamson, Chair Bill Goodge, Councilwoman Lillian Sams. Also present were City Clerk/Administrator Mary Lou Hildreth and City Attorney Will Sexton (arrive at 7:20).

**Public Comment** - Please limit comments to 3 minutes and restrain from personal attacks, using an individual's name or making political statements.

**1. Public Hearings:**

- A. Resolution 2023 – 05, Resolution Adopting Tax Levy for Fiscal Year 2023/2024; Proposed Millage Rate 1.75/\$22,019 Yearly Ad Valorem.

Ms. Hildreth read Resolution 2023-05 and explained this was an incremental increase of .25. She reiterated that the \$24,000 per year raise they awarded Swamp Cutters, Insurance rates up \$5,000 as well as an increase auditors fees \$5,000, rises in utilities and other increases through all expenditures. This millage rate still only brings in \$20,918.00 in property taxes for the year.

***Motion to approve Resolution 2023-05 made by Councilman Bryant, seconded by Councilwoman Shealey. Passed 4 - 0***

- B. Resolution 2023 – 06, Resolution Adopting the Budget for the City of Hampton, Florida for the Fiscal Year 2023/24; Proposed Budgets General Fund/Water Fund

Ms. Hildreth Read Resolution 2023-06 and pointed out that she included the budget summary from 15/16 in addition to 23/24 to demonstrate our considerable growth financially from \$250,000 total budget in 15/16 to \$2.2 million total budget in 23/24 – albeit, mostly due to grants for specific capital improvement projects.

***Motion to approve Resolution 2023-06 made by Chair Goodge, seconded by Vice Chairman Williamson. Passed 4 - 0***

**2. Resolutions:**

### 3. Proclamations:

### 4. Presentations:

A. Report on Water and Streets – Swamp Cutters did not have a representative present. Ms. Hildreth advised they had performed routine mowing and maintenance.

#### B. Clerk/Admin Report

- CDBG grant - still waiting for executed contract and authorization of release of funds. Still in environmental review process. Option to purchase contract has been executed with Victory Baptist Church.
- Received the \$1000 from FMIT safety grant. Applied toward the park mulch.
- Water looping Phase 2 – engineer approved final close out of project. Waiting for final bill from engineer. Final payment to US Water requested from SRWMD.
- Environmental review by the engineers for the SEARCH grant has been completed. Next is the engineering portion.
- Resilience grants: Planning grant is moving forward. Executed Implementation document grant completed on the city side, waiting for fully executed contract from DEP and then we can move forward on Hampton Villas drainage project.
- More specific grant details are provided in the attached ICE engineering report. ICE has a standing weekly conference call with Ms. Hildreth in order to track the current status of the many grants that are in play.
- FDOT TAP Grant – Due to no response from the county, she obtained a copy from FDOT.
- FRDAP grants – Applications for both parks have been submitted.
- Historical grant – Review board meeting will be held tomorrow and Thursday.
- Community Technical Assistant Grant - We were not awarded the grant (for the fourth time). Reached out to Florida Commerce and asked if there was a problem with our application or if they had suggestions for improvements (as other communities were awarded similar projects). No response received after two e-mails sent. She will reach out to the RPC to obtain a cost for them to do it. They assisted back in 1993.
- AMR grant – Core & Main has placed the order for materials from Sensus. Anticipate delivery by end of year. We still will have to file an extension to the grant with the SRWMD.
- Rural Infrastructure Fund grants have changed some of their criteria. She participated in the webinar and reached out to the Department of Commerce for some clarification. Awaiting response. It is due 11/6/23.

- Engineer obtained an estimate to re-pave the parking lot. She sent an e-mail to County Manager Kornegay to see if they would provide a cost estimate. She received a response from Jason Dodds that he would send her a list of local companies that do projects of this size.
- City Hall will be used as a Bradford County polling place in 2024.

**5. CONSENT AGENDA**

ALL MATTERS UNDER THE CONSENT AGENDA AER CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. BACKUPDOCUMENTAION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COUNCIL ON THESE ITEMS.

- A. Approval of Regular City Council Meeting Minutes from August 22, 2023
- B. Approval of Special City Council Meeting Minutes from September 12, 2023
- C. Financials/Account Payables for August, 2023

***Motion to approve the consent agenda made by Councilwoman Shealey, seconded by Councilwoman Sams. Passed 4 - 0***

**6. OLD BUSINESS:**

**7. NEW BUSINESS:**

- A. CDBG Subrogation Agreement/Garcia City Clerk/Attorney

Ms. Hildreth advised this is a standard administrative procedure, providing the city as a secondary lien holder on Mr. Garcia’s refinancing of his mortgage. We did one for the same property before. This is a CDBG house and we have no financial interest or claim to the property.

***Motion to execute the subrogation agreement made by Councilman Bryant, seconded by Councilwoman Williamson. Passed 4 - 0***

- B. FDACS Energy Grant Application City Clerk

Ms. Hildreth advised she just recently was made aware of this grant via a third party (UCF). It will fund energy efficient retrofits/replacements such as lighting, HVAC system, installation of insulation, solar lighting at the parks, as well as security lighting. It is a very tight application window, as it is due October 13<sup>th</sup>. She expressed frustration at this as well as their relative lack of guidance – not being able to speak to an actual person for assistance and e-mail responses to questions not sufficient or clear. While these are similar items/projects requested in the recently submitted Historical Grant, that grant, if we score high enough, still has to go through the next legislative session and avoid the Governor’s veto pen (late next summer). This FDACs grant is fast tracked and would be awarded in January, but, a down side of this

is that all work has to be completed by 9/30/24 which, again, is a very tight turnaround time. However, overall, she believes it is worth it to try.

***Motion to apply for the FDACS energy grant made by Chair Goodge, seconded by Councilman Bryant. Passed 4 - 0***

**8. City Attorney Report** – Mr. Sexton advised Ms. Hildreth reminded him that we still need to finish the updated Charter recommendations in order to have them placed on the 2024 ballot as a referendum. He will compile all our previous comments and recommendations to present at the October council meeting. Getting the final product to the Supervisor of Elections as early as possible is very important for her to be able to have it placed on the ballot

**9. Council general announcements/discussions**

**10. Adjourn**

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THIS SCHEDULED PUBLIC MEETING, THEY WILL NEED TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. OTHER MATTERS OF CONCERN NOT LISTED ON THE AGENDA MAY BE DISCUSSED AS DETERMINED BY CITY COUNCIL. EX PARTE COMMUNICATIONS (SOMETIMES REFERRED TO AS LOBBYING OR INFORMATION GATHERING) BETWEEN A COUNCIL MEMBER AND OTHERS WHERE THERE IS SUBSTANTIVE DISCUSSION REGARDING A QUASI-JUDICIAL DECISION BY THE CITY COUNCIL MUST BE DISCLOSED BY THE COUNCIL SO THE PUBLIC MAY RESPOND TO SUCH COMMENTS BEFORE A VOTE IS TAKEN. ALL COUNCIL MEETINGS ARE AUDIO TAPED.

By:

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Dale Wiseman, Mayor

ATTEST:

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Mary Lou Hildreth, City Clerk/Administrator