

CITY OF HAMPTON
Minutes, Regular Council Meeting
Tuesday, August 26th, 2025, 7:00pm
5784 Navarre Ave., Hampton, FL 32044

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A COMMENT CARD AND RETURN TO THE CITY CLERK. PLEASE TURN OFF CELL PHONES.

Meeting Facilitator: Dale Wiseman, Mayor

Invocation followed by Pledge of Allegiance

ROLL CALL – City Clerk – Councilwoman Dot Shealey, Vice Chair Douglas Williamson, Mayor Dale Wiseman, and Councilwoman Lillian Sams. Councilman Al Ransom, Jr. arrived late. Chair Bill Goodge was absent. City Clerk/Administrator Mary Lou Hildreth and City Attorney Will Sexton were also present.

Public Comment - Please limit comments to 3 minutes and restrain from personal attacks, using an individual's name or making political statements.

Myrtice McCullough spoke to the council regarding subdividing her property into three lots. She said that the surveyor and Randy Andrews said that all they needed was council approval. Mr. Sexton reviewed the city's Land Development Regulations regarding lot splits and sub-divisions, explaining there is a process (other than just a council vote) and what was involved. He said he would reach out to the surveyor and Randy Andrews at the county to discuss.

1. Public Hearings:

2. Resolutions:

3. Proclamations:

4. Presentations:

A. Deputy Ward/BSO Deputy Patrols - absent

B. Clerk/Admin Report

- FRDAP grants – Holding off until we wrap up the DEP Resilience grants. Completion date set for 2027.
- CDBG grant/Legislative Appropriation – Continuing moving forward with design/engineering.

- Still need to contact at Showcase Signs in Starke and to schedule meeting with them for new sign display ideas.
- Circle K Annexation: Petition to Annex form sent to property owner. Need to discuss with City Attorney
- Still no response from Captain Mueller regarding the issue of enforcement of trucks on CR 18. She received a short response from Mr. Dodds that they have a maintenance plan and their drainage on CR 325 next to Hampton Villas is on it. . Still awaiting paving contract/timeline from the county for the parking lot paving at the ball park. She did get the name of the person at DRMP that is the project manager and will reach out to her.
- First Budget hearing 9/9 at 6:00 p.m., Final hearing to be held at the regular council meeting on 9/23 at 7:00 p.m.

5. CONSENT AGENDA

ALL MATTERS UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. BACKUPDOCUMENTAION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COUNCIL ON THESE ITEMS.

- A. Approval of Regular City Council Meeting Minutes from July 22nd, 2025
- B. Financials/Account Payables July 2025

Motion to approve consent agenda made by Vice Chair Williamson, seconded by Councilwoman Shealey. Passed 3 - 0

6. OLD BUSINESS: None

7. NEW BUSINESS:

- A. Approval of Contract Amendments for Infrastructure Consulting & Engineering and Corecon Solutions; for DEP Resilient Grants 23PLN04 and 23FRP01, to confirm formal recognition of Attachment A-8 (ARPA Funding Requirements)

Ms. Hildreth explained this was a new requirement from FDEP in response to the U. S. Treasury's demands as this was Federal/ARPA funding. City Clerk/Admin

Motion made by Councilwoman Shealey to approve the contract amendments as presented, seconded by Vice Chair Williamson. Passed 3 – 0

- B. Clemons's Fence Quote for Replacement of City Hall Fence City Clerk/Admin

Ms. Hildreth presented the estimate to replace the wooden fence that is in disrepair. She stated this was sole source as she received no responses from other fencing companies. She experienced the same problem with replacing her

personal home fence last year. She advised that the PVC was slightly more expensive than wood but it came with a 30 year guarantee.

Motion made to accept the quote to replace the fence made by Councilwoman Shealey, seconded by Vice Chair Williamson. Passed 4 - 0

C. Centennial Celebration City Clerk/Admin

Ms. Hildreth advised she was actively working on the event – obtaining vendors, sponsors and logistics planning. She provided an informational letter for any potential sponsors the Mayor and council may know of to hand out.

D. Water Rates for 2025 – 2026 City Clerk/Admin

Ms. Hildreth reminded the council that pursuant to the Ordinance and part of the accountant's recommendation regarding asset management protocol, especially in light of the rising costs of operation and maintenance, that we continue with the yearly 5% increase. The base rate would increase by approximately \$1.75 per month.

Motion made to increase the water rates by 5% made by Councilwoman Shealey, seconded by Councilman Ransom. Passed 4 - 0

8. City Attorney Report - none

9. Council general announcements/discussions

Ms. Hildreth advised that The Bradford Arc is holding their Fall Festival on 9/27 and feels it appropriate to again sponsor at the \$1,000 level as the city did last year. They provide our community with Feeding Northeast Florida food giveaways bi-monthly as well as the Community Resource Center. Consensus of the council was to donate the same amount this year.

Discussion regarding flushing of fire hydrants as well as repainting them. Ms. Hildreth said she would reach out to the Bradford County Fire Department.

10. Adjourn

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THIS SCHEDULED PUBLIC MEETING, THEY WILL NEED TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. OTHER MATTERS OF CONCERN NOT LISTED ON THE AGENDA MAY BE DISCUSSED AS DETERMINED BY CITY COUNCIL. EX PARTE COMMUNICATIONS (SOMETIMES REFERRED TO AS LOBBYING OR INFORMATION GATHERING) BETWEEN A COUNCIL MEMBER AND OTHERS WHERE THERE IS SUBSTANTIVE DISCUSSION REGARDING A QUASI-JUDICIAL DECISION BY THE CITY COUNCIL MUST BE DISCLOSED BY THE COUNCIL SO THE PUBLIC MAY RESPOND TO SUCH COMMENTS BEFORE A VOTE IS TAKEN.

By:

Dale Wiseman, Mayor

ATTEST:

Mary Lou Hildreth, City Clerk/Administrator