

**CITY OF HAMPTON**  
**Minutes, Regular Council Meeting**  
August 25th, 2020, 7:00 p.m.  
5784 Navarre Ave., Hampton, FL 32044

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A COMMENT CARD AND RETURN TO THE CITY CLERK. PLEASE TURN OFF CELL PHONES.

Meeting Facilitator: Dale Wiseman, Mayor

Invocation followed by Pledge of Allegiance

**ROLL CALL – City Clerk** - Councilman Frank Bryant, Councilwoman Dot Shealey, Vice Chairman Doug Williamson, Mayor Dale Wiseman, Chairman Bill Goodge, and Councilwoman Lillian Sams. Also present were City Clerk/Administrator and City Attorney Will Sexton.

**Public Comment** - Please limit comments to 3 minutes and restrain from personal attacks, using an individual's name or making political statements. - None

**1. Public Hearings:**

- 2. Resolutions:** RESOLUTION NO. 2020-02, A RESOLUTION OF THE CITY OF HAMPTON, FLORIDA, APPROVING THE CITY OF HAMPTON UTILITY ASSET MANAGEMENT AND FISCAL SUSTAINABILITY PLAN ("AMFS PLAN"); AUTHORIZING THE MAYOR TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE.

Ms. Hildreth explained that Florida Rural Water Association came out to the city and developed the asset management and fiscal sustainability plan for the water system. Mr. George Glover, of FRWA, participated via teleconference. This plan can be of assistance to the city in any future attempt to obtain a State Revolving Fund loan. It is a "living" document that can be updated as we go along. Ms. Hildreth also discussed the possibility of participating in the Diamond Maps program which is a GIS program that would map our assets. She will provide additional information. She clarified the resolution was not regarding the use of Diamond Maps.

***Motion to adopt Resolution 2020-02 made by Councilman Bryant, seconded by Vice Chairman Williamson. Passed 5 – 0***

**3. Proclamations:**

**4. Presentations:**

- A. James Moore and Co, FY 17 Audit (via teleconference), Brendan McKitrick and James Halleran were on the call. Mr. McKitrick provided an overview of the audit process, required communications and audit reports. He also provided various financial highlights. The water fund liability to the general fund is trending in the right direction. We need to review our current financial policy so it aligns better to the actual reserves. Ms. Hildreth pointed out that the budget was inflated by grant funding that, obviously, we would not have 25% of that total amount in actuality.

**5. CONSENT AGENDA**

ALL MATTERS UNDER THE CONSENT AGENDA AER CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. BACKUPDOCUMENTAION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COUNCIL ON THESE ITEMS.

- A. Approval of City Council Meeting Minutes from 6/20/20
- B. Financials/Account Payables for June and July, 2020

***Motion to approve the consent agenda made by Councilman Bryant, seconded by Chairman Goodge. Passed 5 – 0.***

**6. OLD BUSINESS:**

**7. NEW BUSINESS:**

- A. Second Amendment to RIVER Grant (4) City Clerk/Admin

Ms. Hildreth advised that due to the pandemic she was having a very difficult time with obtaining a line of credit with the bank as they were totally burdened with PPP applications due to Covid 19. She reached out to SRWMD and explained the problem she was experiencing and was told that SRWMD could provide an alternative payment program (similar to FDOT SCOP), especially for the construction aspect of the project. This amendment is regarding this payment process.

***Motion made Vice Chairman Williamson to approve and execute the agreement, seconded by Councilman Bryant. Passed 5 – 0.***

- B. Direction to Council for Swamp Cutters Contract Review Mayor Wiseman

Mayor Wiseman had Ms. Hildreth provide the council with copies of the contract. He is requesting the council take it home and review it and be prepared to discuss it at the regular City Council meeting in September. It should be reviewed yearly. Mr. Davis is welcome to comment from his perspective as well.

## 8. City Attorney Report

Will Sexton

- A. Timeline to update City Charter – Ms. Hildreth advised this was just a place holder to remind us that we need move on this issue as soon as possible.

Ms. Hildreth made her clerk's report under this item as it got missed in the beginning.

Reminder, Thursday, 9/3 will be the first budget hearing at 6:00 p.m.

City Catalyst Grant – As you are aware from the e-mails sent, we were awarded the Florida League of Mayors/Business Watch City Catalyst Grant in the amount of \$1,388.96. This is for water fountains at the parks. This item will be included in next year's budget. They would like to make an in person presentation to the City Council but that will probably be next year sometime. We were recognized at the Florida League of Mayors virtual business meeting during the FLC annual conference (also virtual). She will provide a thank you letter for the Mayor's signature.

Match for RIVER grant approved - Under the current grant, our match is \$18,000.00 (originally to be spent on GIS mapping development – which we are now looking at a low cost option by FRWA.. We instead spent \$15,000.00 on running the three sleeves under the road for the looping project (which was previously approved by SRWMD) and we spent \$3,300.00 for cushion swing check valves for the Water Yard. I reached back out to SRWMD who approved this expense as valid towards our match so we have now met that.

FMIT Safety Grant – working on getting pricing to replace damaged playground equipment.

DEO LDR grant (third try) – We did not receive this grant but were encouraged to apply next cycle. Part of the language in the rejection notice was an offer to assist us with other funding opportunities and suggestions on improvements to the application. I e-mailed DEO and they provided a short critique which I forwarded to Andy Easton. We both felt it was a little weak.

CDBG Mitigation Grants – Due to the delay in the ACOE study we will wait to apply during the second round. Without their results it is impossible to submit without knowing what the suggested solutions are and what the associated costs for design, engineering and construction would need to be.

PSAs - BSO has issued a shelter notice. It urges people to identify alternate locations such as family members or motels before the last resort of going to a shelter during a hurricane. Bradford CARES Act provides both individual and business assistance for people that have lost revenue due to Covid 19. Applications are on their website and this information was provided on the back of this month's water bills, on our website, at City Hall and the post office. This is on a first come, first serve basis. Lastly Florida Impact has Pandemic-EBT support for groceries per child. Again, this will be posted at City Hall, on the website and the post office.

Audit – now working on FY 18 with JMCO.

Still working on CDBG Housing Rehabilitation grant.

FDOT SCOP Grant closed out.

FEMA not being pursued for Covid 19 costs as they have been minimal (less than \$200 on mops and hand sanitizer), plus they have not said they will no longer reimburse for these items.

Webinars, Zoom meeting and more webinars. FACC Fall Academy will be held virtually.

**9. Council general announcements/discussions**

**10. Adjourn**

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THIS SCHEDULED PUBLIC MEETING, THEY WILL NEED TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. OTHER MATTERS OF CONCERN NOT LISTED ON THE AGENDA MAY BE DISCUSSED AS DETERMINED BY CITY COUNCIL. EX PARTE COMMUNICATIONS (SOMETIMES REFERRED TO AS LOBBYING OR INFORMATION GATHERING) BETWEEN A COUNCIL MEMBER AND OTHERS WHERE THERE IS SUBSTANTIVE DISCUSSION REGARDING A QUASI-JUDICIAL DECISION BY THE CITY COUNCIL MUST BE DISCLOSED BY THE COUNCIL SO THE PUBLIC MAY RESPOND TO SUCH COMMENTS BEFORE A VOTE IS TAKEN. ALL COUNCIL MEETINGS ARE AUDIO TAPED.

By:

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ATTEST:

Dale Wiseman, Mayor

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Mary Lou Hildreth, MMC, City Clerk/Administrator