

**CITY OF HAMPTON**  
**Minutes, Regular Council Meeting**  
Tuesday, August 22nd, 2023, 7:00pm  
5784 Navarre Ave., Hampton, FL 32044

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A COMMENT CARD AND RETURN TO THE CITY CLERK. PLEASE TURN OFF CELL PHONES.

Meeting Facilitator: Dale Wiseman, Mayor

Invocation followed by Pledge of Allegiance

**ROLL CALL – City Clerk** – Councilwoman Dot Shealey, Councilwoman Lillian Sams, Vice Chair Douglas Williamson, and Mayor Dale Wise. Chair Bill Goodge and Councilman Frank Bryant were absent. Also present was City Clerk/Administrator Mary Lou Hildreth. City Attorney Will Sexton was absent.

**Public Comment** - Please limit comments to 3 minutes and restrain from personal attacks, using an individual's name or making political statements.

**1. Public Hearings:**

- A. ORDINANCE NO. 2023-02: AN ORDINANCE OF THE CITY OF HAMPTON, FLORIDA, AMENDING THE MAYOR AND COUNCIL SALARIES, PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

Ms. Hildreth explained this was the second reading of the Ordinance. It raises the Mayor's pay to \$250.00 and the Council's to \$200.00.

***Motion to approve Ordinance No. 2023-02 made by Vice Chair Williamson, seconded by Councilwoman Sams. Passed 3 - 0***

**2. Resolutions:**

- A. RESOLUTION NO. 2023-3: A RESOLUTION AUTHORIZIING THE SUBMISSION OF A FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) APPLICATION TO THE FLORIDA DEPARTMENT OF ENVIRONEMTAL PROTECTION (FDEP) FOR THE 2024-2025 PROGRAM YEAR.

Ms. Hildreth advised this is for upgrades and amenities for City Park in the amount of \$50,000.00. No match is required. She noted that the city has not been able to apply for FRDAP grants because it has been in fiscal noncompliance for years with the State due to the Auditor General's findings, but now that are audits are current we are able to submit applications again.

***Motion to approve Resolution No. 2023-3 made by Councilwoman Shealey, seconded by Councilwoman Sams. Passed 3 - 0***

- B. RESOLUTION NO. 2023-4: A RESOLUTION AUTHORIZIING THE SUBMISSION OF A FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) APPLICATION TO THE FLORIDA DEPARTMENT OF ENVIRONEMTAL PROTECTION (FDEP) FOR THE 2024-2025 PROGRAM YEAR.

Ms. Hildreth advised this is for upgrades and amenities for Bobbie Sheppard Memorial Park in the amount of \$50,000.00. No match is required.

***Motion to approve Resolution No. 2023-3 made by Vice Chair Williamson, seconded by Councilwoman Shealey. Passed 3 – 0***

**3. Proclamations:**

**Presentations:** County Commissioner Carolyn Spooner is working on getting a Strategic Plan for the County together and is reaching out to the individual municipalities to obtain input. They are looking at it from a SWOT perspective - Strengths, Weakness, Opportunities and Threats. They would like to prioritize short term, medium term, and long term objectives which will have specific, measurable goals. It is important to determine our mission and vision. They are reaching out to all local partners such as the Chamber of Commerce, the School Board, EMS, etc. She said we should be specific to Hampton but also broadly in terms of Bradford County. Councilwoman Shealey's concern is code enforcement. Mayor Wiseman and Vice Chair Williamson would like more police presence/law enforcement.

Ms. Hildreth suggested that the individual council members provide her input and she will provide that to Commissioner Spooner.

- A. Report on Water and Streets – Wayne Hilton, Swamp Cutters, has observed improvements in people cleaning up around their homes. All the new signs have been installed. Still working on the parks, the south side of the city streets has been cleaned up. North side needs additional work. Repaired a leak.
- B. Clerk/Admin Report –
- CDBG grant - still waiting for executed contract and authorization of release of funds. Still in environmental review process.
  - Annual park safety inspection by FMIT was held by Evan McClellan, our risk management representative. He stated the parks looked very good and his only recommendation was to disconnect/bury some old outlets at City Park. Received notice of award for \$1000 FMIT Safety Grant application.
  - The health and wellness fair held at Bobbie Sheppard Memorial Park was a great success. An estimated 100 people came. Looking at doing it again sometime in the fall.

- Water looping Phase 2 – engineer approved final close out of project. Waiting for documentation to issue final payment.
- Resilience grants: Planning grant agreement has been executed and we are proceeding to move forward. Conference call tomorrow with Starke’s engineer’s and our engineers to coordinate efforts. Bradford County is behind on getting their contract executed, so we are moving forward without them at this time.
- Ms. Hildreth advised she will be providing specific grant details in the ICE engineering report.
- FDOT TAP Grant – Still awaiting a copy of the executed agreement between the County and FDOT from Bradford County.
- FRDAP grant – Public Hearings today and Resolutions on the agenda. The application is due 8/31/23.
- Historical grant – Corrections made to original application and resubmitted. Review board to meet 9/27-9/28. She will participate remotely.
- Application for the Community Planning Technical Assistance Grant has been submitted.
- AMR grant – Core & Main has placed the order for materials from Sensus. Anticipate delivery by end of year. We will have to file an extension to the grant with SRWMD.
- Cybersecurity Grant – State responded that they did not receive certain documentation. I provided proof that I was not asked for same. Trying to resolve matter. Still working on obtaining IT company.
- Budget and Trim: Reminder that the first hearing is on 9/12, second hearing is on 9/26.

#### **4. CONSENT AGENDA**

**ALL MATTERS UNDER THE CONSENT AGENDA AER CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. BACKUPDOCUMENTAION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COUNCIL ON THESE ITEMS.**

- A. Approval of Council Regular Meeting Minutes from 7/25/2023
- B. Financials/Account Payables for July, 2023.

***Motion to approve the consent agenda made by Councilwoman Shealey, seconded by Councilwoman Sams. Passed 3 – 0***

**5. OLD BUSINESS:**

A. Option Agreement for the Purchase and Sale of Real Property

City Clerk/Admin

Ms. Hildreth advised that she presented the counter offer of \$23,000 and Victory Baptist returned with \$25,000. As she was authorized to offer up to that amount, it was agreed upon. The option agreement provides a non-refundable down payment of \$5,000. This secures the property until we can close.

***Motion to execute the agreement as presented made by Councilwoman Shealey, seconded by Vice Chair Williamson. Passed 3 - 0***

**6. NEW BUSINESS:**

A. Donation to Haven Hospice

City Clerk/Admin

Ms. Hildreth recommended making a \$100 donation to Haven Hospice in memory of Faye Brannock (which as pursuant to information she received as to her family's wishes).

***Motion to make this donation made by Councilwoman Shealey, seconded by Vice Chair Williamson. Passed 3 - 0***

B. James Moore Auditor's Contract

City Clerk/Admin

Ms. Hildreth advised the previous contract was expiring and this will renew it for three years. The cost has gone up by \$5,000. Mayor Wiseman asked if there were other auditing firms. She replied that there are but all were of similar cost, if not more. Another advantage to retaining James Moore is that they are very aware of our financials, are extremely helpful and we have a good working relationship. The city can go out for a RFQ if they desire.

***Motion to execute the contract as presented made by Vice Chair Williamson, seconded by Councilwoman Sams. Passed 3 - 0***

**7. City Attorney Report**

None

**8. Council general announcements/discussions**

None

**9. Adjourn**

IF A PERSON DECIDES TO APPEAL NAY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THIS SCHEDULED PUBLIC MEETING, THEY WILL NEED TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. OTHER MATTERS OF CONCERN NOT LISTED ON THE AGENDA MAY BE

DISCUSSED AS DETERMINED BY CITY COUNCIL. EXPARTE COMMUNICATIONS (SOMETIMES REFERED TO AS LOBBYING OR INFORMAITON GATHERING) BETWEEN A COUNCIL MEMBER AND OTHERS WHERE THERE IS SUBSTANTIVE DISCUSSION- REGARDING A QUASI-JUDICIAL DECISION BY THE CITY COUNCIL MUST BE DISCLOSED BY THE COUNCIL SO THE PUBLIC MAY RESPOND TO SUCH COMMENTS BEFORE A VOTE IS TAKE. ALL COUNCIL MEETINGS ARE AUDIO TAPED.

By:

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Dale Wiseman, Mayor

ATTEST:

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Mary Lou Hildreth, City Clerk/Administrator