

CITY OF HAMPTON
Minutes, Regular Council Meeting
Tuesday, July 22nd, 2025, 7:00pm
5784 Navarre Ave., Hampton, FL 32044

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A COMMENT CARD AND RETURN TO THE CITY CLERK. PLEASE TURN OFF CELL PHONES.

Meeting Facilitator: Dale Wiseman, Mayor

Invocation followed by Pledge of Allegiance

ROLL CALL – City Clerk – Councilwoman Dot Shealey, Vice Chair Douglas Williamson, Mayor Dale Wise, and Chair Bill Goodge. Councilwoman Lillian Sams was absent. City Clerk/Administrator Mary Lou Hildreth and City Attorney Will Sexton were also in attendance.

Public Comment - Please limit comments to 3 minutes and restrain from personal attacks, using an individual's name or making political statements.

1. Public Hearings:

2. Resolutions:

3. Proclamations:

4. Presentations:

A. James Moore FY 24 Audit – Spencer Machuga presented on behalf of James Moore, thanking Ms. Hildreth, Ms. Hornick and Aclarian for providing all requested information and a quick turnaround, resulting in a smooth process. There were no deficiencies for material weaknesses found. He reviewed some financial highlights and advised higher expenses were due to grants and advised that our general fund was healthy with an unassigned fund balance 186% of current expenditures, vs. 115% in 2023.

B. Deputy Ward/BSO Deputy Patrols – did not attend.

C. Clerk/Admin Report

- FRDAP grants – Holding off until we wrap up the DEP Resilience grants. Completion date set for 2027.

- CDBG grant – Continuing moving forward with design/engineering.
- Still need to contact at Showcase Signs in Starke and to schedule meeting with them for new sign display ideas.
- Resilience grants: We are in the final stages of all 3. Processing final close out documents and other paperwork.
- Circle K Annexation: Petition to Annex form sent to property owner. First hearing on the Ordinance will be at the August 26th council meeting.
- Ms. Hildreth took pictures of the new banners and submitted a press release to BCT which will hopefully be in this Thursday's paper. She has received much positive feedback. She acknowledged Thermacell for their donation on the back of the water bills this month.
- Centennial celebration – 10/25, 11 – 3, at Bobbie Sheppard Memorial Park. Working on details/budget. Will need volunteers/donors. She submitted an application to FLM for the Celebration and received a check from ICE in the amount of \$1,000.00. She has an outside consultant friend that is going to assist with fundraising ideas.
- Bradford County: She sent third follow up emails to the county regarding the drainage maintenance on CR 325 and the truck traffic on CR 18. She received a short response from Mr. Dodds that they have a maintenance plan and this is on it. No response from Captain Mueller. She requested a copy of the paving contract from the County Manager's office and the name and contact information for the project manager and is still awaiting a response.
- She and the Mayor will attend the annual Florida League of Cities conference in mid-August.
- Historical Grants were not funded this Fiscal Year by the Governor. Will make plan for upgrades to be done in-house. We've applied four times and made the cut twice and both of those times were years he vetoed the Historical Grants funds for the entire state.
- FL DOGE – She is now dealing with requests regarding financial information. At first it was just a letter inquiring if we were in financial distress, debt burdened, etc. The Florida League of Cities provided a template letter for response which she submitted the same day – stating we did not have any issues. Then she received (all cities did) a more detailed request for information requiring an accounting spread sheet with a only a week deadline! She requested an extension which was offered in the e-mail but never received a response. Fortunately, she reached out to Aclarian for assistance and they completed the document within the original time frame.
- Miscellaneous: Love'n and Learning sold to Kid City USA/Deshawn Brown.

- Betty Koby wants “Slow, Kids and Pets at Play” on Central Ave. She said she witnessed somebody run over a kitten. Ms. Hildreth suggested we order bandit signs which are less expensive.
- First Budget hearing will be held on Tuesday, 9/9/25 at **6:00 p.m.**, Final Budget hearing will be held at the regular council meeting on Tuesday, 9/23/25 at 7:00 p.m.

5. CONSENT AGENDA

ALL MATTERS UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. BACKUPDOCUMENTAION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COUNCIL ON THESE ITEMS.

- A. Approval of Regular City Council Meeting Minutes from June 24th, 2025
- B. Financials/Account Payables June 2025

Motion made to approve the Consent Agenda made by Chair Williamson, seconded by Councilwoman Shealey. Passed 3 - 0

6. OLD BUSINESS:

None

7. NEW BUSINESS:

- A. Appointment to Vacant Council Seat City Clerk/Admin

Ms. Hildreth has received two inquiries from residents regarding the open seat. One from Mr. Jim Mitzel, who has been a former Mayor and Councilman for Hampton. The other from Mr. Albert Ransom, Jr. Mr. Ransom attended the meeting and spoke to the council regarding his interest in serving the community. He has lived in Fox Hollow for almost 20 years and works for Darpro. The consensus of the council was to encourage new people to get involved in the community. In 2026 there will be four seat up for election and Mr. Mitzel has the opportunity to run at that time.

Motion made to appoint Albert Ransom, Jr. to the open seat vacated by Ms. Mullett by Chair Williamson, seconded by Chair Goodge. Passed 3 - 0

8. City Attorney Report - None

9. Council general announcements/discussions

Vice Chair Williamson still has concerns about areas not mowed, specifically side streets. Ms. Hildreth advised that was not what was advertised or bid on and that it would significantly increase the cost. The side roads were never included in the prior contract either. Vice Chair Williamson also had issues with places the county are

responsible to mow but are not taking care of. Suggestion made to contact Commission Danny Riddick with a list of complaints/concerns.

10. Adjourn

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THIS SCHEDULED PUBLIC MEETING, THEY WILL NEED TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. OTHER MATTERS OF CONCERN NOT LISTED ON THE AGENDA MAY BE DISCUSSED AS DETERMINED BY CITY COUNCIL. EX PARTE COMMUNICATIONS (SOMETIMES REFERRED TO AS LOBBYING OR INFORMATION GATHERING) BETWEEN A COUNCIL MEMBER AND OTHERS WHERE THERE IS SUBSTANTIVE DISCUSSION REGARDING A QUASI-JUDICIAL DECISION BY THE CITY COUNCIL MUST BE DISCLOSED BY THE COUNCIL SO THE PUBLIC MAY RESPOND TO SUCH COMMENTS BEFORE A VOTE IS TAKEN. ALL COUNCIL MEETINGS ARE AUDIO TAPED.

By:

ATTEST:

Dale Wiseman, Mayor

Mary Lou Hildreth, MMC, City Clerk/Administrator