

**CITY OF HAMPTON**  
**Minutes, Regular Council Meeting**  
Tuesday, June 27th, 2023, 7:00pm  
5784 Navarre Ave., Hampton, FL 32044

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A COMMENT CARD AND RETURN TO THE CITY CLERK. PLEASE TURN OFF CELL PHONES.

Meeting Facilitator: Dale Wiseman, Mayor

Invocation followed by Pledge of Allegiance

**ROLL CALL – City Clerk** – Councilwoman Dot Shealey, Councilman Frank Bryant, Mayor Dale Wiseman, Councilwoman Lillian Sams, and Vice Chair Douglas Williamson. Chair Bill Goodge was absent. City Clerk/Administrator Mary Lou Hildreth and City Attorney Will Sexton were also in attendance.

**Public Comment** - Please limit comments to 3 minutes and restrain from personal attacks, using an individual's name or making political statements.

1. **Public Hearings:**
2. **Resolutions:**

RESOLUTION 2023-02: A RESOLUTION OF THE CITY OF HAMPTON, FLORIDA,  
PRESERVING THE HAMPTON CITY HALL

Ms. Hildreth explained this was previously passed for the Historical Grant but it needed one additional line added regarding the city's cash contribution to the project, if awarded.

***Motion to approve Resolution 2023-02 made by Councilwoman Shealey, seconded by Councilman Bryant. Passed 4 - 0***

3. **Proclamations:**
4. **Presentations:**

A. FY 22 Audit presentation by Brendan McKitrick from James Moore. He thanked the Mayor and council for the opportunity to serve as their auditors as well as praised Ms. Hildreth and Ms. Hornick for all their hard work and assistance in the preparation of the audit. They start with planning activities, then build out risk assessment and the audit plan, performing substantive testing in April and May. Their responsibility is to make sure financial statements are in order. There were no difficulties in performing the audit with management. Only one comment (three last year) but it

was a minimal issue and addressed easily. It had to do with how ARPA how it was set up in Quickbooks, but it has been corrected and he does not anticipate it will be a comment next year. Financials were consistent with last year.

B. Report on Water and Streets – Josh Davis, Swamp Cutters – Mr. Davis nor Mr. Hilton could attend. Ms. Hildreth advised there was a large leak in Hampton Villas that had to be repaired. Normal mowing maintenance. The new street signs are in and will be installed.

C. Clerk/Admin Report

- CDBG grant still waiting for executed contract. Still in environmental review process.
- Annual park safety inspection by FMIT was to take place 5/30, but our rep had to reschedule. Awaiting notice of award for \$1000 FMIT Safety Grant application.
- Continuing working with lana at the Bradford County Health Department on the health and wellness fair, tentatively set for 7/29 at Bobbie Sheppard Memorial Park. Meeting scheduled for 7/6 with her and Feeding Northeast Florida to look at the site. There may be a problem as they state in their agreement that they need a paved area for their truck. If it is still feasible we will need volunteers.
- Water looping Phase 2 – awaiting final close out of project.
- Resilience grants: All secondary paperwork for both grants has been completed and submitted. Awaiting next steps from DEP.
- FDOT TAP Grant – Still awaiting a copy of the executed agreement between the County and FDOT.
- FRDAP grant. Working with Andy Easton and Assoc. (Doug Sanders) on various aspects. Continuing to work on the narrative and the budget. Meeting with Doug Sanders tomorrow.
- Historical grant – Received response from the Department of State with 10 questions or areas that need revising. Will work with Mr. Sanders on that as well.
- Application for the Community Planning Technical Assistance Grant has been submitted.
- AMI grant – Working with Core & Main to complete all documents required by Sensus (meter manufacturer).
- Cybersecurity Grant – Still waiting for word from the State. Still attempting to obtain an IT company.
- CQR Census dispute followed up on. Advised that “it is in the final part of post-processing where cases are worked on a first come, first served bases and

time to completion is dependent on the current workload.” No estimate on the resolution date.

- Ms. Hildreth will be taking a few vacation days in mid-July.

## 5. CONSENT AGENDA

ALL MATTERS UNDER THE CONSENT AGENDA AER CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. BACKUPDOCUMENTAION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COUNCIL ON THESE ITEMS.

- A. Approval of Council Regular Meeting Minutes from 5/25/2023
- B. Financials/Account Payables for May, 2023.

*Motion to approve the consent agenda made by Vice Chair Williamson, seconded by Councilwoman Sams. Passed 4 – 0*

## 6. OLD BUSINESS:

## 7. NEW BUSINESS:

- A. Mayor and Council Salaries City Clerk/Admin

Ms. Hildreth presented the results of the research she had done on other similar peer council/commissions salaries. After discussion amongst the council, the consensus was to raise the Council salaries from \$150 to \$200 and the Mayor from \$200 to \$250. The last salary change was in 2016 and other communities have increased theirs. Ms. Sexton will prepare and Ordinance reflecting same.

## 8. City Attorney Report

## 9. Council general announcements/discussions

Vice Chair Williamson believes there needs to be a “children at play” sign on Lane. Also the City Limit sign on Temple Ave is missing.

## 10. Adjourn

IF A PERSON DECIDES TO APPEAL NAY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THIS SCHEDULED PUBLIC MEETING, THEY WILL NEED TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. OTHER MATTERS OF CONCERN NOT LISTED ON THE AGENDA MAY BE DISCUSSED AS DETERMINED BY CITY COUNCIL. EXPARTE COMMUNICATIONS (SOMETIMES REFERED TO AS LOBBYING OR INFORMAITON GATHERING) BETWEEN A COUNCIL MEMBER AND OTHERS WHERE THERE IS SUBSTANTIVE DISCUSSION REGARDING A QUASI-JUDICIAL DECISION BY THE CITY COUNCIL MUST BE DISCLOSED BY THE COUNCIL SO THE PUBLIC MAY RESPOND TO SUCH COMMENTS BEFORE A VOTE IS TAKE. ALL COUNCIL MEETINGS ARE AUDIO TAPED.

By:

---

Mayor Dale Wiseman

ATTEST:

---

Mary Lou Hildreth, City Clerk/Administrator