

CITY OF HAMPTON
Minutes, Regular Council Meeting
Tuesday, April 16th, 2019, 7:00pm
5784 Navarre Ave., Hampton, FL 32044

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A COMMENT CARD AND RETURN TO THE CITY CLERK. PLEASE TURN OFF CELL PHONES.

Meeting Facilitator: Dale Wiseman, Mayor

Invocation followed by Pledge of Allegiance

ROLL CALL – City Clerk – Councilwoman Dot Shealey, Vice Chairman Doug Williamson, Mayor Dale Wiseman, Chairman Bill Goodge, and Councilwoman Lillian Sams. Councilman Frank Bryant was absent. Also present were City Clerk/Administrator Mary Lou Hildreth and City Attorney Will Sexton.

Public Comment - Please limit comments to 3 minutes and restrain from personal attacks, using an individual's name or making political statements.

1. Public Hearings:

Gene Brannock – Garbage on the side of the road is still an issue. He is tired of picking up other people's garbage. CR 18 is the gateway to the city and it looks terrible. He then directed his comments to Vice Chairman Williamson regarding the city seal, claiming he read online that the Vice Chairman did not like it. Mr. Brannock stated the seal he purchased and donated to the city was copyrighted in 1925 and Carl's Signs has all the information. Chairman Goodge asked for his suggestion to solve the litter problem.

Nichole Puls – Discussed opposition to the phosphate mining planned for Union and Bradford counties. She was advised to contact the county as it is not in our jurisdiction.

Mr. Earnest – He has a problem with the ditch in front of his house caving in as a result of various delivery trucks and school buses driving on the side of the road. He also was concerned about some trees on Volkswagon. Ms. Hildreth advised that is a private road. Mr. Davis will go look at the ditch.

2. Resolutions:

3. Proclamations:

4. Presentations:

- A. James Moore & Assoc., 14/15/16 Audits – presented with a focus on the financial status of the city. An auditor can't provide controls; bank statements are management's responsibility. The city had some long term debt during these years but Ms. Hildreth stated it has now been paid. They had over 100 audit adjustments to get the financial statements properly adjusted and provided an unmodified opinion. They did have some recommendations for internal control and compliance. Ms. Hildreth discussed their recommendation that we have an outside CPA firm come in to assist us in certain areas which is typical for small communities. They recommend

six months surplus in the water fund and raising rates yearly by CPI at the very least, gas prices going up can create costs going up. Auditor summary attached to the minutes.

B. Report on Water and Streets – Josh Davis, Swamp Cutters

A major water leak occurred resulting in a city water outage and boil water notice. He estimated over 438,000 of water lost. They needed help from an outside contractor but furnished Swamp Cutters' equipment, which saved the city money. He is fortunate to have network of people that he can draw on for help. They were able to return minimum pressure until the next morning. The cameras at the park are now operational and damage has stopped. Phone service contractors are causing a problem with installing their lines along our water lines - we may need to wrap pipes to protect them. Regarding the culvert issue, it is demolished down on the end and he, has a call in to Jason at the county to see if we can get assistance with repairing it. They are also seeing an increase in bad dogs in the city limits. Suggestion to put a notice on the back of the water bills. He also received a note on some road repairs but feels there is no use to put money out as we are in the process of getting the roads paved. Mayor Wiseman stated he appreciated Mr. Davis and Mr. Tuten's hard work on the big leak and getting everybody back online.

C. Clerk/Admin Report

- FDOT SCOP grant – Bids are due by 10:30 a.m. on 4/24/19. The engineer and the CEI will be here for the opening. They will review them and make a recommendation for the May council meeting.
- Auditors – presentation on the agenda.
- Army Corps of Engineers has filed the funding request for the Flood Mitigation Study.
- CDBG application process has been advertised, posted at City Hall, the Post Office and on our website. Please help spread the word. Applications are due 5/20 by 2:00 p.m.
- Transition still in process from Capital City to Ameris Bank.
- RIVER Grant application will be submitted this week.
- Dollar General vegetation has been cleaned up.
- She and Mr. Sexton will be going to Tallahassee tomorrow for Rural Counties Day.
- She will attend the NEFLC dinner meeting in Keystone Heights on Thursday.
- Requesting \$200 towards host committee for FACC. Starke, Penney Farms, and Swamp Cutters, among others, have contributed that amount. Council agreed.

5. CONSENT AGENDA

ALL MATTERS UNDER THE CONSENT AGENDA AER CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. BACKUPDOCUMENTAION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COUNCIL ON THESE ITEMS.

- A. Approval of City Council Meeting Minutes from 3/19/19
- B. Financials/Account Payables for March, 2019

Motion made by Chairman Goodge to approve the consent agenda, seconded by Councilwoman Shealey. Passed 4 - 0

6. OLD BUSINESS:

7. NEW BUSINESS:

A. Public Works Bid Opening/Selection

City Clerk/Admin

Ms. Hildreth opened the bids and read them aloud. A.J. Lawn Service listed as applying for the "Streets" portion of the bid but listed "\$700.00/cut" which would be \$2800 just to mow in the growing season. No representatives were in the audience. Swamp Cutters bid on the entire bid package for \$4,400.00 per month (current rate). There were no other bids.

Motion made by Chairman Goodge to accept Swamp Cutters bid, seconded by Councilwoman Shealey. Passed 4 - 0

Ms. Hildreth will work with Mr. Sexton on having a contract for approval at the May meeting. She also stated that she enjoyed working with Swamp Cutters and that while there is always room for improvement both Mr. Davis and Mr. Tuten do a good job and are responsive to her requests. It is also helpful that they live locally and have firsthand knowledge of the community and the infrastructure.

B. Special Category Historical Grant

City Clerk/Admin

This year's cycle is open and although we passed on moving the old train depot due to cost, if we asked for \$50,000 (\$25,000 to move it and \$25,000 to rehabilitate it) our match at 25% would only be \$12,500. She needs to go with Mr. Davis to inspect the property to assess its condition. We could also apply for renovations to city hall (new roof, HVAC system, and renovation of the file room). She will research the options and present at the May meeting. However, there may not be enough time file for this one due to the CDBG grant and the FDOT grant rolling out at the same time.

8. City Attorney Report

Will Sexton

None

9. Council general announcements/discussions

None

10. Adjourn

IF A PERSON DECIDES TO APPEAL NAY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THIS SCHEDULED PUBLIC MEETING, THEY WILL NEED TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. OTHER MATTERS OF CONCERN NOT LISTED ON THE AGENDA MAY BE DISCUSSED AS DETERMINED BY CITY COUNCIL. EXPARTE COMMUNICATIONS (SOMETIMES REFERRED TO AS LOBBYING OR INFORMAL GATHERING) BETWEEN A COUNCIL MEMBER AND OTHERS WHERE THERE IS SUBSTANTIVE DISCUSSION REGARDING A QUASI-JUDICIAL DECISION BY THE CITY COUNCIL MUST BE DISCLOSED BY THE COUNCIL SO THE PUBLIC MAY RESPOND TO SUCH COMMENTS BEFORE A VOTE IS TAKEN. ALL COUNCIL MEETINGS ARE AUDIO TAPED.

By:

Dale Wiseman, Mayor

ATTEST:

Mary Lou Hildreth, City Clerk/Administrator