

**CITY OF HAMPTON**  
**Minutes, Regular Council Meeting**  
Tuesday, March 28th, 2023, 7:00pm  
5784 Navarre Ave., Hampton, FL 32044

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A COMMENT CARD AND RETURN TO THE CITY CLERK. PLEASE TURN OFF CELL PHONES.

Meeting Facilitator: Dale Wiseman, Mayor

Invocation followed by Pledge of Allegiance

**ROLL CALL – City Clerk** – Councilwoman Dorothy Shealey, Councilman Frank Bryant, Mayor Dale Wiseman, Chair Bill Goodge, and Vice Chairman Douglas Williamson were present. Lillian Sams, was absent. Also in attendance was City Clerk/Administrator Mary Lou Hildreth and City Attorney Will Sexton.

**Public Comment** - Please limit comments to 3 minutes and restrain from personal attacks, using an individual's name or making political statements.

**1. Public Hearings:**

**2. Resolutions:**

**3. Proclamations:**

**4. Presentations:**

- A. Report on Water and Streets – Josh Davis, Swamp Cutters. Wayne Hilton appeared for Mr. Davis and advised routine maintenance.
- B. Clerk/Admin Report CDBG grant still waiting for executed contract.
  - Received independent appraisal of church property. Met with two members of the congregation. They will bring it up at their next church business meeting.
  - Water looping Phase 2 is in the construction phase.
  - Resilience grants: Initial paperwork for both grants completed, now on second round of additional documents. For the vulnerability assessment planning grant, DEP suggested Hampton and Starke do theirs but to coordinate with Bradford County as there will be some overlap. Also suggested using the same contractor for all three which would probably result in cost savings. She has reached out to them and is awaiting their response.

- FDOT TAP Grant – She has requested a copy of the executed agreement along with a meeting to discuss our role in the design and engineering phase. This is for the paving of the parking lot at Bobbie Sheppard Memorial Park.
- Working with Andy Easton and Assoc. (Doug Sanders) on various aspects of the FRDAP grant. Currently working on updating the Comprehensive Plan’s CIP list.
- FRWA rate study – Received an initial proposal from FRWA that seemed high and she questioned the numbers. FRWA revised the report. She reviewed the second proposal and forwarded it to our accountant for their review as well.
- AMI grant – Received executed contract from SRWMD and she is still waiting for additional information on piggybacking on the meter contract.
- Water Tank Inspection scheduled for 4/18/23.
- Swamp Cutters did an initial list of signs that need to be replaced. Mr. Davis received a quote from a sign company in Gainesville. Ms. Hildreth thought their rates were high. She contacted the county to provide a quote as they were who we had ordered from before.
- Cybersecurity Grant – questions regarding what it all actually is. She attended a webinar and found it to be very technical. She reached out to Tallahassee for someone to discuss particulars, with no success. She spoke to Inspire (who Bradford County now outsources their IT to) who advised against it as it may not be funded the next year and we would have to pay for it. Requested a proposal from them.
- Diamond Maps/Rev plan – need time to train and implement.
- CQR Census dispute is still ongoing.
- FY 22 Audit ongoing.

**5. CONSENT AGENDA**

ALL MATTERS UNDER THE CONSENT AGENDA AER CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. BACKUPDOCUMENTAION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COUNCIL ON THESE ITEMS.

- A. Approval of Council Regular Meeting Minutes from 2/28/2023
- B. Financials/Account Payables for February, 2023.

***Motion made to approve the consent agenda by Councilman Bryant, seconded by Vice Chair Williamson. Passed 4 - 0***

**6. OLD BUSINESS:**

**7. NEW BUSINESS:**

A. Attorney Contract

City Clerk/Admin

Ms. Hildreth advised that we needed to enter into a new contract with Mr. Sexton as an independent city attorney since he no longer works for the county. Terms are \$750.00 per month plus \$250 an hour for any litigation matters.

***Motion to enter into the contract made by Councilman Bryant, seconded by Councilwoman Shealey. Passed 4 - 0***

B. CDBG RFP for Engineer & Grant Administrator

City Clerk/Admin

Ms. Hildreth advised that pursuant to the CDBG grant criteria we had to advertise for an RFQ for both a Grant Administrator and an Engineer. We received one for each - Andy Easton and Associates and Infrastructure Consultant Engineers, respectively (and who are our current contractors). She advised that they met the qualifications and recommended council approval.

***Motion to accept and approve the RFQs as presented made by Chair Goodge, seconded by Councilman Bryant. Passed 4 - 0***

**8. City Attorney Report**

**9. Council general announcements/discussions**

Councilman Bryant is concerned about the truck traffic on CR 18 in terms of speed and weight restrictions.

**10. Adjourn**

IF A PERSON DECIDES TO APPEAL NAY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THIS SCHEDULED PUBLIC MEETING, THEY WILL NEED TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. OTHER MATTERS OF CONCERN NOT LISTED ON THE AGENDA MAY BE DISCUSSED AS DETERMINED BY CITY COUNCIL. EXPARTE COMMUNICATIONS (SOMETIMES REFERED TO AS LOBBYING OR INFORMAITON GATHERING) BETWEEN A COUNCIL MEMBER AND OTHERS WHERE THERE IS SUBSTANTIVE DISCUSSION REGARDING A QUASI-JUDICIAL DECISION BY THE CITY COUNCIL MUST BE DISCLOSED BY THE COUNCIL SO THE PUBLIC MAY RESPOND TO SUCH COMMENTS BEFORE A VOTE IS TAKE. ALL COUNCIL MEETINGS ARE AUDIO TAPED.

By:

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Dale Wiseman, Mayor

ATTEST:

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Mary Lou Hildreth, City Clerk/Administrator