

**CITY OF HAMPTON**  
**Minutes, Regular Council Meeting**  
Tuesday, March 14th, 2017, 7:00pm  
5784 Navarre Ave.,  
Hampton, FL 32044

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A COMMENT CARD AND RETURN TO THE CITY CLERK. PLEASE TURN OFF CELL PHONES.

Meeting Facilitator: Dan Williams, Mayor

Invocation followed by Pledge of Allegiance

**ROLL CALL – City Clerk** - Vice Chairman Jim Mitzel, Councilman Frank Bryant, Councilman Douglas Williamson, Mayor Dan Williams, Chairman Bill Goodge, Councilwoman Lillian Sams. Also present City Attorney John Cooper and City Clerk Mary Lou Hildreth.

**Public Comment** - Please limit comments to 3 minutes and restrain from personal attacks, using an individual's name or making political statements. - None

**1. Public Hearings:**

**2. Recognitions:**

**Resolutions:**

- A.** Resolution 2017-5 A Resolution of the City Council of Hampton, Florida Approving and Authorizing the Execution of a Construction & Maintenance Agreement Between the State of Florida Department of Transportation and the City of Hampton, Florida; and Providing an Effective Date

Ms. Hildreth explained that council approved executing the Memorandum of Agreement with FDOT at the last meeting, however, it needed to have a Resolution accompany it.

***Motion made by Councilman Bryant to approve Resolution 2017-5, seconded by Councilman Williamson. Passed 5 - 0***

**Presentations:**

- A.** Report on Water and Streets – Josh Davis, Swamp Cutters – no representative attended the meeting.

- B.** Clerk's Report

- FEMA reimbursement – Still processing.
- Public Bathrooms – Ms. Hildreth took a survey of surrounding cities: Lake Butler/does not close, LaCrosse/does not close, Keystone closes city hall bathrooms but not the

ones at the beach, Lawtey/locks at dusk (the police do it)/but has a porta potty at \$60.00 per month (the company is Pit Stop out of Maccleny). She did add that now there is a bathroom "Check List" for Swamp Cutters to sign off on. She advised that all the cities have this problem of vandilizing. While we could lock them at dusk and unlock in the morning, whose responsibility will it be? Who will be available at 8 – 9 pm in the summer months and on the weekends? Councilman Bryant thinks they should be locked.

- FDOT FHWA-536 form/Local Highway Finance Report FY15-16 forwarded to auditor.
- JLAC, received letter requesting update. She provided same – The Defendant filed a Second Motion to Dismiss on 3/1/17. Waiting for the criminal case to conclude before we can proceed.
- Cypress Mulch addition and spreading for parks has been completed.
- She attended a FLC workshop in Orange Park on Safe Cities. Risk Management assessment of parks and playground equipment performed free of charge by FMIT – there were a list of nine minor items that Swamp Cutters is fixing. Having this safety review is a valuable service to avoid liability issues for the city. She will have them come out once a year.
- FMIT Safety Grant has been applied for.
- She received azoning inquiry on additional SR 301 property south of the Dollar General property. This could mean additional development.
- Farm Share – This is a free food program, but on a much larger scale than Catholic Charities. Hawthorne has done one and will be doing another one 4/22. She will attend to observe the process. We may need to partner with Brooker. We would also need volunteers.
- Brad Carter – she discussed with him potential "piggy backing" with the County for cost savings for both the City and the County paving projects but FDOT requires them to be separate.
- Tom Gufstafson – FRWA performed a review of the current rate study and he concurred with SERCAP's numbers for the most part. I have received a second draft of the ordinance and have reviewed it. It has been forwarded to Mr. Cooper for legal review. A workshop will be scheduled.
- Flood Plain Management – She was contacted by the state to have a meeting. They came to Hampton and did a street level survey. Three main things came out of the meeting: 1. Some code enforcement issues, 2. Need to update our Flood Ordinance and; 3. Hazard Mitigation Grant Program (HMGP). Apparently the county was awarded \$300,000 of HMGP funding for Hurricane Matthew. As a result of learning of potential HMGP funding, she attended the County Local Mitigation Strategy meeting and requested Hampton Villa drainage/flood mitigation be added to the LMS list – they are putting us in the top 10 out of 20 projects). The county was unaware of the funding at the LMS meeting. Subsequently, confirmation was received from Brian Johns that they discovered they did in fact get allocated the funding. Bradford is NOT applying for anything. She also will be attending a webinar on the HMGP grant application on 3/22, then attend an in person workshop. Applications are due in June. This is an additional potential funding source for flood mitigation and will be added to the items to be discussed at the 3/30 meeting with the city's engineer, Andy Easton and Bradford EMS - in addition to looking at other funding sources.
- The county provided a load of clay for the ball field and Swamp Cutters spread it.

- RIVER Grant #2: Bid package has been advertised and the RFP is due on 3/30. Two fire hydrants in Fox Hollow were added to the plans.
- Still working with SRWMD on ACOE study for the Flooding/Drainage Master Plan.
- RIVER Grant # 3 applications are due 3/17. Our prior application just rolls over into this cycle. Funding will be awarded in May.
- Code Enforcement – Followed up with Christy Hudson, she was out a week for Spring Break however she will be here on Thursday to review current properties. It was determined the property that Charles Woodard lives on is zoned Agriculture so animals have been moved to that location.
- Ms. Hildreth attended a FLC grants workshop in Tallassee.
- Ms. Hildreth will be attending the FGFOA Beginner’s Boot (Government Finance) camp in Altamonte Springs this Thursday and Friday.
- Still have hotel and registration open for the IEMO scheduled for June 2 – 4<sup>th</sup> in Tampa. Refundable until May. There is one scheduled 10/15 – 10/17 in Jacksonville if anyone is interested in attending that one.

The next NEFLC dinner meeting is in Keystone Heights on April 20.

### 3. CONSENT AGENDA

ALL MATTERS UNDER THE CONSENT AGENDA AER CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. BACKUPDOCUMENTAION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COUNCIL ON THESE ITEMS.

- A. Approval of City Council meeting minutes from 2/14/17.
- B. Financials/Account Payables for February, 2017

***Motion made by Vice Chairman Mitzel to approve the consent agenda, seconded by Councilman Bryant. Passed 5 - 0***

Ms. Hildreth noted that we are awaiting a \$6,000 reimbursement from SRWMD for engineering fees for River Grant 2. Also, we have already been refunded for the monies we paid for the Hasz property.

### OLD BUSINESS:

### 4. NEW BUSINESS:

- A. Application for Funding for Update of the Land Development Regulations

City Clerk

Ms. Hildreth explained the difference between the city’s Comprehensive Plan and Land Development Regulations. We need to update the LDRs to match the comprehensive plan. Non-matching grants are coming up in a couple of months and

we need to start the process now (similar to the grant we received to do the comp plan).

***Motion made by Vice Chairman Mitzel to apply for grant funding to update the Land Development Regulations, seconded by Chairman Goodge. Passed 5 - 0***

- B. Andy Easton Contract Amendment/Extension City Clerk

Ms. Hildreth advised we had a contract with Mr. Easton to prepare and administer the Comprehensive Plan Grant which has now expired. The city needs to enter into a new one for the LDR process. She reaffirmed that Mr. Easton does not get paid unless we are awarded the grant – no cost to the city. Also, Mr. Cooper has reviewed the contract.

***Motion made by Vice Chairman Mitzel to approve the contract, seconded by Councilman Bryant. Passed 5 - 0***

## **5. City Attorney Report**

- A. City Attorney Report John Cooper

Nothing to report.

## **6. Council general announcements/discussions**

Vice Chairman Mitzel voiced concern with the old Sunshine Retirement property. It is in very bad disrepair. Councilman Bryant said when they lost their license they evacuated. Mobile homes are beyond repair, stripped out to a hull. The property is an eyesore and overgrown with weeds. Ms. Hildreth will contact code enforcement. Mr. Cooper stated its a health and safety issue. In the event the owners are uncooperative the council will be responsible for the initial cost of cleaning up the property but can recover the costs from land owner. We can ultimately foreclose on the property if need be, but it is not a “silver bullet”. Vice Chairman Mitzel is also concerned that it is a fire hazard and if it caught on fire it could spread. Mr. Cooper advised the starting point is code enforcement. It is a company in California that owns the property. Mr. Cooper will research to see if taxes are being paid on it. The city could put a tax lien on the property, but the upfront costs would be paid by the city. Chairman Goodge agrees it's unsafe.

Councilpersons Bryant, Williamson and Sams had nothing to report.

Chairman Goodge asked about the repairs at the park from the FMIT report. Ms. Hildreth advised him that they have been given to Swamp Cutters and they are currently working on it.

Mayor Williams thinks there are some exciting things happening - don't put all the eggs in the road paving basket. The way you help to get new people into town is to build

something. We have a golden opportunity out at the corner of 301 - don't underestimate the significance of that large of a grant coming into the city. Councilwoman Sams would like a welcome to Hampton sign at the city limits. We need to determine the actual City limits, the signs are in the wrong place in some locations. Mr. Cooper stated FDOT will put up city limits signage. People and businesses outside of city limits will want our water. The city needs to look at annexations and then also look at increasing capacity at the water yard. Mr. Brannock stated from the audience that SRWMD approached the city a few years ago and asked what would be on our wish list. He said we submitted a \$12 million dollar project to develop a larger new water system and a new location. They supposedly put it on their 5 year plan. Ms. Hildreth will check with them.

## 7. Adjourn

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THIS SCHEDULED PUBLIC MEETING, THEY WILL NEED TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. OTHER MATTERS OF CONCERN NOT LISTED ON THE AGENDA MAY BE DISCUSSED AS DETERMINED BY CITY COUNCIL. EX PARTE COMMUNICATIONS (SOMETIMES REFERRED TO AS LOBBYING OR INFORMATION GATHERING) BETWEEN A COUNCIL MEMBER AND OTHERS WHERE THERE IS SUBSTANTIVE DISCUSSION REGARDING A QUASI-JUDICIAL DECISION BY THE CITY COUNCIL MUST BE DISCLOSED BY THE COUNCIL SO THE PUBLIC MAY RESPOND TO SUCH COMMENTS BEFORE A VOTE IS TAKEN. ALL COUNCIL MEETINGS ARE AUDIO TAPED..

By:

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Dan Williams, Mayor

ATTEST:

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Mary Lou Hildreth, City Clerk