

CITY OF HAMPTON
Minutes, Regular Council Meeting
Tuesday, February 28th, 2023, 7:00pm
5784 Navarre Ave., Hampton, FL 32044

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A COMMENT CARD AND RETURN TO THE CITY CLERK. PLEASE TURN OFF CELL PHONES.

Meeting Facilitator: Dale Wiseman, Mayor

Invocation followed by Pledge of Allegiance

ROLL CALL – City Clerk – Councilwoman Dorothy Shealey, Chair Bill Goodge, Mayor Dale Wiseman, Councilman Frank Bryant and Vice Chair Douglas Williamson. Councilwoman Lillian Sams was absent. Also in attendance were City Clerk/Administrator Mary Lou Hildreth and City Attorney Will Sexton.

Public Comment - Please limit comments to 3 minutes and restrain from personal attacks, using an individual's name or making political statements.

1. Public Hearings:

2. Resolutions:

3. Proclamations:

4. Presentations:

A. Report on Water and Streets – Wayne Hilton, Swamp Cutters – Repairs made to extensive vandalism at the concession stand at Bobbie Sheppard Memorial Park and also installed new locks at that location. They are working on removing/maintaining side street vegetation and clearing the fence line on CR 18, plus regular maintenance.

B. Clerk/Admin Report

- CDBG grant: we are still waiting for the executed contract. Also awaiting the independent property appraisal on the Victory Church lot. Ms. Hildreth has advertised for RFPs for a Grant Administrator and an Engineering firm, which are due by 10:00 a.m. on March 2nd (despite the fact the city already has these on board, this is a requirement from the grant).
- Water looping, phase 2: is at the beginning of the construction phase. They anticipate beginning work in March.

- Broadband: the Cities of Hampton, Lawtey and Starke were awarded (via a private cable company) \$2,160,000 to deploy fiber optic cable service to 2,111 unserved and underserved locations in Bradford County.
- DEP Resilience grants: The city was awarded a planning grant in the amount of \$66,700 to update the flood vulnerability assessment to meet statutory requirements. The city was also awarded an implementation grant in the amount of \$225,950 for the infrastructure drainage in Hampton Villas. In process, awaiting contracts.
- LMS meeting: Ms. Hildreth attended the Bradford County LMS meeting and inquired as to the \$300,000 DEP Resilience planning grant that they were also awarded (which referenced Lawtey, Hampton, Starke and Brooker) and inquired about coordination of these respective grants. They stated they were unaware of who applied for their grant at the county level. No real definitive answer than that was given.
- Lowe's grant: Ms. Hildreth submitted an application for \$25,000 for upgrades to Bobby Sheppard, however, this is a nationwide, limited funding grant so we will need to continue to look for alternative funding sources (see FRDAP agenda item).
- FDOT TAP Grant: early discussions (2018) during the Rails to Trails planning contemplated paving the parking lot at Bobbie Sheppard in response to using the park as the trail head, however it could not be constructed out of Rails to Trails Funds. The city asked the county to apply for a TAP grant (Transportation Alternative Program) as the city is not LAP certified. It took a few attempts to get it approved by the county to support this request. Ms. Hildreth followed up with FDOT last month as to its status and found out the grant was approved - approximately 73K for engineering and design, 360K for construction and 68K for CEI. Attempts to meet with the County Manager and or the Director of the Road Department (Jason Dodds) resulted in a meeting with a staff member that had no authority or knowledge of this project. Efforts will be underway to correct this lack of communication. Although they are the "grantee" every effort should be made by the city to ensure it is moving forward (i.e. the design and engineering is scheduled for 2023) and to also ensure the city has a seat at the table to have input on the design (as it is our property) as well as to ensure the project stays on the timeline. Construction is anticipated in 2025.
- FRWA rate study is in process as well as implementation of Diamond Maps and Rev Plan.
- FPL has noticed the city of an increase in electricity costs due to Hurricanes, rising gas costs, etc. The estimate 5.9% over the next few years.
- CQR Census dispute is still ongoing.
- Received notice from JLAC that there were three findings that continue to reoccur. Letter sent advising the resolutions of same and also pointed out this same information was provided in the city's responding letter in July of 2022.

- FY 2022 audit process is beginning.

5. CONSENT AGENDA

ALL MATTERS UNDER THE CONSENT AGENDA AER CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. BACKUPDOCUMENTAION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COUNCIL ON THESE ITEMS.

- A. Approval of Council Regular Meeting Minutes from 1/24/2023
- B. Financials/Account Payables for January, 2023.

Motion to approve the consent agenda made by Chair Goodge, seconded by Vice Chairman Williamson. Passed 4 - 0

6. OLD BUSINESS:

- A. Fire Department Building Lease Chair Goodge

City Attorney presented an updated lease between the City of Hampton and Funtastic Fire Brigade, LLC. It was confirmed the monthly rental cost would be \$50.00 and the length of the lease would be for one year. Mr. Heeder (owner of the business) was reminded he would need to provide a Certificate of Liability Insurance that lists the city as Certificate Holder. He will also be responsibility for utilities.

Motion made to execute the lease agreement by Councilman Bryant, seconded by Coucilwoman Shealey. Passed 4 - 0

7. NEW BUSINESS:

- A. FRDAP Grant City Clerk/Admin

Ms. Hildreth advised that now we were in financial compliance with the state we are again eligible to apply for funding for our parks. Her focus is on Bobbie Sheppard Memorial Park, particularly due to Rails to Trails. It adds weight to the grant application. This grant would pay for the necessary upgrades to all areas of the park but it would also cover necessary upgrades to City Park as well. She has received a proposal from Andy Easton and Associates to apply for a total of \$100,000 for a cost of \$7,500.00. Administration of the grant, if awarded, would be covered by the grant.

Motion to execute the agreement with Andy Easton and Associates and apply for the grant made by Councilman Bryant, seconded by Councilman Shealey. Passed 4 – 0

B. SRWMD AMR Grant

City Clerk/Admin

Ms. Hildreth presented the draft Memorandum of Agreement from the SRWMD in the award amount of \$160,000. She requests approval to have the Mayor execute the final copy in order to not delay the process. She is also requesting to piggyback on an existing previously approved RFP solicitation in order to move forward with the purchase and installation (this information was provided by SRWMD).

Motion to execute the finalized document made by Councilman Bryant, seconded by Chair Goodge. Passed 4 - 0

Motion to piggyback the meter contract on a previously approved/RFP solicitation by another municipality made by Chair Goodge, seconded by Councilman Bryant.

C. Cybersecurity Grant

City Clerk/Admin

Ms. Hildreth is requesting permission to apply the Florida Local Government Cybersecurity grant. Cyber issues are very real threats that, if not addressed, could cost the city significantly. It is at no cost to the city.

Motion to apply for the cybersecurity grant made by Councilwoman Shealey, seconded by Councilman Bryant. Passed 4 - 0

D. Two Fold Hydro Tank Inspection

City Clerk/Admin

Ms. Hildreth advised that our five year tank inspection is due and presented the proposal from Two Fold Water Engineering (who historically performs these services for us).

Motion made to accept Two Fold's proposal made by Councilman Bryant, seconded by Vice Chair Williamson. Passed 4 - 0

8. City Attorney Report

9. Council general announcements/discussions

10. Adjourn

IF A PERSON DECIDES TO APPEAL NAY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THIS SCHEDULED PUBLIC MEETING, THEY WILL NEED TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. OTHER MATTERS OF CONCERN NOT LISTED ON THE AGENDA MAY BE DISCUSSED AS DETERMINED BY CITY COUNCIL. EXPARTE COMMUNICATIONS (SOMETIMES REFERRED TO AS LOBBYING OR INFORMATION GATHERING) BETWEEN A COUNCIL MEMBER AND OTHERS WHERE THERE IS SUBSTANTIVE DISCUSSION REGARDING A QUASI-JUDICIAL DECISION BY THE CITY COUNCIL MUST BE DISCLOSED BY THE COUNCIL SO THE PUBLIC MAY RESPOND TO SUCH COMMENTS BEFORE A VOTE IS TAKEN. ALL COUNCIL MEETINGS ARE AUDIO TAPED.

By:

Dale Wiseman, Mayor

ATTEST:

Mary Lou Hildreth, City Clerk/Administrator