

CITY OF HAMPTON
Minutes, Regular Council Meeting
Tuesday, February 15th, 2022, 7:00pm
5784 Navarre Ave., Hampton, FL 32044

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A COMMENT CARD AND RETURN TO THE CITY CLERK. PLEASE TURN OFF CELL PHONES.

Meeting Facilitator: Dale Wiseman, Mayor

Invocation followed by Pledge of Allegiance

ROLL CALL – City Clerk - Councilwoman Dorothy Shealey, Councilman Frank Bryant, Vice Chairman Douglas Williamson, Mayor Dale Wiseman and Councilwoman Lillian Sams (arrived late). Chairman Bill Goodge was absent. Also present were City Attorney Will Sexton and City Clerk/Administrator Mary Lou Hildreth (participated telephonically).

Public Comment - Please limit comments to 3 minutes and restrain from personal attacks, using an individual's name or making political statements.

- 1. Public Hearings:** ORDINANCE 2022-01: AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF HAMPTON, FLORIDA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE

Ms. Hildreth clarified this was necessary to finalize the completion of the codification of the city's ordinances. We will also be putting them on the website.

Mayor Wiseman opened it to the public for comment. None

Mayor Wiseman closed it to the public for comment.

- 2. Resolutions:** RESOLUTION 2022-01: A RESOLUTION OF THE CITY OF HAMPTON, FLORIDA APPOINTING THE CITY COUNCIL OF THE CITY OF HAMPTON, FLORIDA AS THE PLANNING AND ZONING BOARD AND THE BOARD OF ADJUSTMENT FOR THE CITY OF HAMPTON, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

Ms. Hildreth explained that this is necessary as we currently do not have a designated board in place for zoning changes and it is best if we keep control over planning and zoning decisions that take place within our incorporated boundaries. We will still rely on the county to assist with the paperwork and process. It is also important as the Baptist Church property is up for sale there have been many inquires as to possible uses. The

most current interest is from Thermacell, a company that makes mosquito repellent products. They would like to place a low intensity research lab there. This is all very preliminary, but the council seemed initially amenable to considering same. Councilwoman Shealey asked about some parcels on 18 that are not in city limits. Ms. Hildreth said that yes, oddly that is the case.

Motion to pass Resolution 2022-01 made by Councilman Bryant, seconded by Councilwoman Shealey. Passed 3 – 0.

3. Proclamations:

4. Presentations:

A. Report on Water and Streets – Josh Davis, Swamp Cutters – Fixed six water leaks, changed out 12 boxes. Found an old meter with a tree grown around it, cut the line and put in a new box. Cut trees on 18, specifically the crepe myrtles. Also cut back trees at city park that were growing up around the fence, which needs to be removed and replaced, including the trees. He said he could put a 400 foot 3 board fence in for \$5800. Ms. Hildreth advised that, according to our financial policy, we would need to obtain three written estimates. Mr. Davis said he could do it for \$5,000. Ms. Hildreth responded that would still require three bids. He then asked if the work could be split into two phases of \$2,500. Ms. Hildreth advised that was not appropriate government financial policy, especially if we use ARPA funding and it would also not reflect well on an audit. He said that the former construction company that did the water looping left limerock in the water yard and they are unable to mow it so they have to weed-it the whole area. Josh advised he could remove it with his bobcat but that there would be a cost. Ms. Hildreth advised she would contact U. S. Water.

B. Clerk/Admin Report

- The last Lead and Copper samples were completed late and, in addition, 5 of the 10 were incorrect addresses that were not on the original plan. The latest violation letter from DEP is in the backup documents. Ms. Hildreth, Bernard Carter and Fred Handy (from FRWA) are working to resolve this issue.
- We are at approximately 75% completion with the FY 21 audit. Ms. Hildreth, Ms. Hornick, Alcarian and JMCO have been working feverishly to get it done prior to Ms. Hildreth's upcoming surgery. However, it is not due until June so with the majority complete, it will be ready to be submitted in plenty of time
- Still working on funding for the well. Additional required documents will be submitted this week.
- Ms. Hildreth's is having surgery 2/22/22. Her last day at City Hall is anticipated to be 2/17. She will be working remotely and Merri Lee will provide part time coverage of City Hall. They did this successfully last summer and feel confident this will go no different, if not better.

5. CONSENT AGENDA

ALL MATTERS UNDER THE CONSENT AGENDA AER CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. BACKUPDOCUMENTAION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COUNCIL ON THESE ITEMS.

- A. Approval of City Council Meeting Minutes from 12/14//21
- B. Financials/Account Payables for December, 2021 and January, 2022.

Motion to approve Consent agenda made by Vice Chairman Williamson, seconded by Councilman Bryant. Passed 4 – 0.

6. OLD BUSINESS:

7. NEW BUSINESS:

- A. Bradford County Interlocal For Division of Local Option Fuel Tax Proceeds
Will Sexton

Mr. Sexton explained that all cities in the county need to enter into this in order to continue receiving their state revenue share. It will be the same rate, but it still depends on gas sold. This is required by the state. The same arrangement has been in place in one form or another since 1983.

Motion made to enter into the interlocal made by Councilwoman Shealey, seconded by Vice Chairman Williamson. Passed 4 - 0

- B. Public Works Contract Bid
Bill Goodge

Since Chair Goodge was absent, Ms. Hildreth advised that the contract anniversary is coming up in May. Council consensus is to bid water and streets separately. Suggestions to amend contract include adding public facilities instead of buildings, approve any outside contract work prior to it being done, consensus on log maintenance, definition of "general maintenance". Ms. Hildreth advised this will be worked on over the next couple of months and come back to the council for final approval prior to bid.

Motion to bid out the public works contract separately (streets/water) made by Councilwoman Shealey, seconded by Vice Chairman Williamson. Passed 4 - 0

- C. RIVER Grant "5"
City Clerk/Admin

Ms. Hildreth advised that SRWMD is again actively taking applications for RIVER funding. Closing date is 4/15/22. We already have conceptual plans to submit for Phase 2 of the water looping project and recommends we submit again.

Motion made to submit RIVER Grant application made by Councilman Bryant, seconded by Councilwoman Shealey. Passed 4 - 0

D. ARPA Fund Plan

City Clerk/Admin

Ms. Hildreth provided a preliminary list of various projects she recommends spending ARPA funding on. She encouraged the council to review same and add any other items they would like to be considered. The funds need to be obligated by 12/2024 and spent by 12/2026.

E. Draft Charter/Article

Will Sexton

Tabled

8. City Attorney Report

9. Council general announcements/discussions

Councilwoman Shealey questioned why we pay more for water (re: article in BCT). Ms. Hildreth advised the rate study provided the data and evaluation of the cost of maintaining the water system. We are a small system and smaller system's rates are always higher because they do not have the customer volume that other areas do which offsets the operations and maintenance costs.

10. Adjourn

IF A PERSON DECIDES TO APPEAL NAY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THIS SCHEDULED PUBLIC MEETING, THEY WILL NEED TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. OTHER MATTERS OF CONCERN NOT LISTED ON THE AGENDA MAY BE DISCUSSED AS DETERMINED BY CITY COUNCIL. EX PARTE COMMUNICATIONS (SOMETIMES REFERED TO AS LOBBYING OR INFORMATION GATHERING) BETWEEN A COUNCIL MEMBER AND OTHERS WHERE THERE IS SUBSTANTIVE DISCUSSION REGARDING A QUASI-JUDICIAL DECISION BY THE CITY COUNCIL MUST BE DISCLOSED BY THE COUNCIL SO THE PUBLIC MAY RESPOND TO SUCH COMMENTS BEFORE A VOTE IS TAKE. ALL COUNCIL MEETINGS ARE AUDIO TAPED.