

**CITY OF HAMPTON**  
**Minutes, Regular Council Meeting**  
Tuesday, November 28, 2023, 7:00pm  
5784 Navarre Ave., Hampton, FL 32044

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A COMMENT CARD AND RETURN TO THE CITY CLERK. PLEASE TURN OFF CELL PHONES.

Meeting Facilitator: Dale Wiseman, Mayor

Invocation followed by Pledge of Allegiance

**ROLL CALL – City Clerk** – Councilwoman Shealey, Councilman Frank Bryant, Chair Bill Godge, and Councilwoman Lillian Sams. Mayor Dale Wiseman and Douglas Williamson were absent. City Clerk/Administrator Mary Lou Hildreth and City Attorney Will Sexton were also present.

**Public Comment** - Please limit comments to 3 minutes and restrain from personal attacks, using an individual's name or making political statements

**1. Public Hearings:**

- A. Resolution 2023 – 07, A RESOLUTION OF THE CITY OF HAMPTON, FLORIDA CLOSING AND ABANDONING JESSAMINE STREET PROVIDING DIRECTION TO STAFF; AND PROVIDING AN EFFECTIVE DATE

Ms. Hildreth explained this is an area that bisects the existing day care center and was requested by the owner.

***Motion to approve Resolution 2023 – 07 made by Councilman Bryant, seconded by Councilwoman Shealey. Passed 4 – 0.***

**2. Resolutions:**

**3. Proclamations:**

**4. Presentations:**

- A. Report on Water and Streets – Josh Davis, Swamp Cutters. Absent.

- B. Clerk/Admin Report

- Vandalism at Bobby Sheppard Park – The park was graffitied with vulgar words and pictures – almost every available surface was spray painted, including the playground equipment. The ADT security system was disabled (cameras spray

painted) so only pictures of the perpetrators prior to that showed they had masks and hoodies on. A Sheriff report was filed and an insurance claim was filed. The concession stand/bathroom building was cleaned and re-painted.

- CDBG grant - still waiting for executed contract. Closing was set for today but received an 11<sup>th</sup> hour notice that we could not proceed without some additional documents. We had a meeting with our engineers, FRWA, Bernard Carter and Jax Well to do an on-site visit of the water yard and to discuss the new well.
- Based on the above, it was readily apparent that the city will probably need additional funding for the new backup well and additional funding for other upgrades. Ms. Hildreth filed a legislative appropriation request for 1.1 million in both the Senate and the House.
- Water looping Phase 2 – project is now closed out and the final payment has been issued.
- Environmental review by the engineers for the SEARCH grant has been completed. Next is the engineering portion.
- Resilience grants: Planning grant is moving forward. Implementation grant (Hampton Villas drainage) is scheduled to begin January 2024.
- More specific grant details are provided in the ICE engineering report on all active projects.
- FDOT TAP Grant – Design and engineering is still outstanding.
- FRDAP grants – Applications for both parks have been submitted.
- Historical grant – While we scored an 82 in our 2020 application and made the ranking (of 80 or above) the Governor vetoed all historical grants this year. As they are starting to be funded again we reapplied and shored up the few comments received in 2020 and felt we had a strong application. The ranking commission scored us a 79.1111. Ms. Hildreth contacted the Department and obtained a copy of the ranking sheets which showed 7 commissioners scored us between 80 and 98, while one scored us a 73 (commenting “engineer? architect?”) which was clearly in the application and in the budget. A new appointee who did not appear to have the relevant background in anything historical scored us a 44 for “questionable historical value and that other projects had more visitors”. There is no appeals process.
- FDACs grant - We were one of only 7 applications. 4 representatives came up for a site visit and said the roof does not qualify and that the solar lights in the parks would not qualify because you cannot dig any new holes for the poles. Working on a solution for the lighting. HVAC, LED lights and insulation for city hall are approved.
- Still need to follow up on getting the Regional Planning Council to update our LDRs.

- AMR grant – We have begun to receive some of the meters/supplies. Obtained an extension to complete the project through June 2024 from SRWMD. We have also requested additional funding for unanticipated additional parts that are needed - approximately \$11K.
- Rural Infrastructure Fund grant, never received a response from the agency for clarification. The deadline has now passed.
- Engineer obtained an estimate to re-pave the parking lot. Ms. Hildreth sent an e-mail to the county to see if they would be able to do the paving. They cannot but referred me to some local paving companies. Given the question of whether or not the FDACS grant will pay for the roof, she feels that is more of a priority then the paving at this time.
- After a two year long effort fighting the 2020 Census numbers, the final word was an additional 10 people for Fox Hollow. Despite the fact that there are more than that (as observed in the platte of the properties) they said that they can only add in what was counted as Bradford County unincorporated at the time. No further avenues for appeals. However, the state uses UF BEBR's numbers (not the Census numbers) for our revenue sharing and that is at 483.
- Sheriff's report is attached.
- Circle K – Coming to the NE corner of 301 and 18 – Ms. Hildreth was contacted by their engineer to inquire about hooking up to city water. Referred to engineers to determine capacity and flow as they are at the end of the line. Also voluntary annexation should be considered.
- ARC/CRH – Monthly food giveaways from Bradford Food Pantry to begin tentatively in February of 2024.
- Reminder that the next meeting is December 26<sup>th</sup>.

## 5. CONSENT AGENDA

ALL MATTERS UNDER THE CONSENT AGENDA AER CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. BACKUPDOCUMENTAION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COUNCIL ON THESE ITEMS.

- A. Approval of Regular City Council Meeting Minutes from September 26, 2023
- B. Financials/Account Payables for September & October, 2023

***Motion to approve Consent Agenda made by Councilman Bryant, seconded by Councilwoman Sams. Passed 4 – 0.***

## 6. OLD BUSINESS: None

**7. NEW BUSINESS:**

A. Emerald Data IT Proposal

City Clerk/Admin

Ms. Hildreth advised that she obtained three estimates for IT services. Two were \$1500 per month and both attempted to “upsell” additional equipment. Emerald Data is at \$665 with no additional equipment purchase. Given the state of cybersecurity issues and the current lack of any IT support, she feels it is important to have a permanent IT solution.

***Motion to approve the Emerald Data contract made by Councilwoman Shealey, seconded by Councilwoman Sams. Passed 4 – 0.***

**8. City Attorney Report**

**9. Council general announcements/discussions**

Councilman Bryant is concerned about squatters at the old abandoned church.

Chair Goodge – Stated that the County’s code enforcement is looking at recreational vehicles used as temporary housing is not permitted and the county is going to start enforcing it. Also Ford’s produce is obviously running this business out of their residentially zoned property. This would be a code enforcement issue but it was suggested that Mr. Sexton write a letter first.

**10. Adjourn**

IF A PERSON DECIDES TO APPEAL NAY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THIS SCHEDULED PUBLIC MEETING, THEY WILL NEED TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. OTHER MATTERS OF CONCERN NOT LISTED ON THE AGENDA MAY BE DISCUSSED AS DETERMINED BY CITY COUNCIL. EXPARTE COMMUNICATIONS (SOMETIMES REFERED TO AS LOBBYING OR INFORMAITON GATHERING) BETWEEN A COUNCIL MEMBER AND OTHERS WHERE THERE IS SUBSTANTIVE DISCUSSION REGARDING A QUASI-JUDICIAL DECISION BY THE CITY COUNCIL MUST BE DISCLOSED BY THE COUNCIL SO THE PUBLIC MAY RESPOND TO SUCH COMMENTS BEFORE A VOTE IS TAKE. ALL COUNCIL MEETINGS ARE AUDIO TAPED.

By:

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ATTEST:

Dale Wiseman, Mayor

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Mary Lou Hildreth, City Clerk/Administrator