

CITY OF HAMPTON
Minutes, Regular Council Meeting
Tuesday, March 16th, 2021, 7:00pm
5784 Navarre Ave., Hampton, FL 32044

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A COMMENT CARD AND RETURN TO THE CITY CLERK. PLEASE TURN OFF CELL PHONES.

Meeting Facilitator: Dale Wiseman, Mayor

Invocation followed by Pledge of Allegiance

ROLL CALL – City Clerk – Councilman Frank Bryant, Vice Chair Doug Williamson, Councilwoman Dot Shealey, Mayor Dale Wiseman, Chairman Bill Goodge, and Councilwoman Lillian Sams. Also present were City Clerk/Administrator Mary Lou Hildreth and City Attorney Will Sexton (arrived late).

Public Comment - Please limit comments to 3 minutes and restrain from personal attacks, using an individual's name or making political statements.

1. Public Hearings:

2. Resolutions:

3. Proclamations:

Presentations:

A. Report on Water and Streets – Josh Davis, Swamp Cutters - absent

B. Clerk/Admin Report

- Update on the backup well. The city is working with the consultant from SERCAP on the potential funding. The Mayor needs to coordinate with her to be on the software system. FRWA came out to review the church property and is preparing a report. He believes it would be ideal. Ms. Hildreth will reach out to the church again and see if they have made any decisions yet.
- JLAC continues to monitor our progress in updating our audits. Ms. Hildreth and Ms. Hornick are continuing to work with the accountant to finalize the documents for the auditor which should be starting on the 18/19 audit at the end of this month.
- American Recovery Act

The city will receive approximately \$210,000. It will be sent in two payments over two years. Still determining how it can be spent. She recommends that we be

fiscally conservative regarding it as we will probably need it for a match for the new well.

4. CONSENT AGENDA

ALL MATTERS UNDER THE CONSENT AGENDA AER CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. BACKUPDOCUMENTAION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COUNCIL ON THESE ITEMS.

- A. Approval of City Council Meeting Minutes from 2/16//21
- B. Approval of City Council Meeting Minutes from 2/23/21
- C. Financials/Account Payables for February 2021

Motion made by Vice Chairman Williamson to approve the consent agenda, seconded by Councilman Bryant. Passed 5 - 0

5. OLD BUSINESS:

- A. Electrician Estimates City Clerk/Admin

Trademark did come back with an updated/itemized estimate, Ray's electric provided an estimate but Sante Fe came out and met with Mr. Carter but did not want to bid without engineering recommendations. Ms. Hildreth spoke with the engineer and he suggested letting them draw up the requirements and then going back out to bid so that everybody would be bidding on the same thing. It is also necessary as the threshold is close to the \$10,000 mark which requires sealed bids. Council consensus was to go out to bid again.

6. NEW BUSINESS:

- A. SRWMD Water Main Loop Bid City Clerk/Admin

We only received one bid. The engineer thought it was high but materials have gone up due to Covid. There was also a short turnaround time due to the contract with SRWMD required it to be completed by 5/31/21 that could have resulted in companies not bidding due to scheduling concerns. Subsequently we were given an extension to complete the project by 9/30/21. Ms. Hildreth recommends council reject the bid and go back out.

Motion made by Chairman Goodge to reject the bid and go back out to bid, seconded by Vice Chairman Williamson. Passed 5 – 0

- B. ICE Engineer Contract City Clerk/Admin

Ms. Hildreth stated it was a standard contract that was reviewed and approved by Mr. Sexton.

Motion made by Chairman Goodge to execute the contract, seconded by Councilwoman Shealey. Passed 5 - 0

- C. CDBG Subordination Agreement City Clerk/Admin

Ms. Hildreth explained that this was an agreement to make the city's claim via the CDBG program secondary or subordinate to the bank. Mr. Sexton stated it was common.

Motion made by Chairman Goodge to execute the agreement, seconded by Vice Chairman Williamson. Passed 5 - 0

- D. BSO Deputy Patrols City Clerk/Admin

Ms. Hildreth spoke with Major Konkel. The cost for patrols is \$32 per hour (\$25 base plus \$7 for pension/FICA, etc.). There is a 4 hour minimum and shifts should be on either side of 5:00 p.m. We sign the agreement and provide the scheduled dates and times. She has attached a suggested schedule for April at 3 days a week/4 hours a day. The monthly cost would be \$1,536 and they would invoice us monthly. We can cancel at any time, and can restructure the schedule as needed. This can come out of the Special Projects TBD line item in the General Fund budget. Major Konkel addressed the council. If a detail is not available on a particular date we will not be billed.

Motion made by Councilman Bryant to enter into the agreement, seconded by Chairman Goodge. Passed 5 - 0

Chairman Goodge commended Deputy Perkins, the Hampton Elementary school enforcement officer that saved a toddlers life.

- E. Porta Potties for Parks City Clerk/Admin

Ms. Hildreth spoke to the Lawtey clerk. They use Pitstop Portables. She contacted them and they charge \$65/month per portable and service them on Thursdays. This includes cleaning and toilet paper. She recommends placing one at each park. They also service Waldo. Council consensus was to wait and see how the addition of deputy patrols control the vandalism issue.

Table until the May meeting.

- F. Draft Charter/Article 1 City Attorney

Mr. Sexton explained it makes sense to go through article by article. Article 1 is pretty straight forward. Municipalities are created by the state and allowed to operate only within what the legislature creates. The charter lists how general government operates. He recommended that we skip Article 2 for the time being as it is the most

detailed. We can do articles 3 – 10 and then come back to 2. It would provide more time and understanding. We will vote one time to approve the whole thing at the end. We will do one per month. That gives us time to put it on the 2022 ballot, which would save money for a special election. We will move on to article 3 next month.

7. City Attorney Report

Will Sexton

8. Council general announcements/discussions

Councilman Bryant expressed concern about mowing at the 18 and 121 split; they are not mowing the whole piece. He also questioned the sidewalk being closed. Ms. Hildreth explained it was on the county side and they are working to get it repaired.

Chairman Williamson stated we don't put up Christmas decorations (except at city hall). He thought flags on the power poles would be nice. Ms. Hildreth will look into costs and options and report back.

Mayor Wiseman would like to look at things to make our town look nice to make it a better place to live.

Chairman Goodge is concerned about the spanish bayonet plants on Palm. He is also would like to see security lighting and cameras at the park strategically placed.

Ms. Hildreth commented on the new (old) mobile home recently moved in to city limits. She contacted the county but was told by Mr. Andrews that pursuant to statute as long as it is 1976 or newer.

Adjourn

IF A PERSON DECIDES TO APPEAL NAY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THIS SCHEDULED PUBLIC MEETING, THEY WILL NEED TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. OTHER MATTERS OF CONCERN NOT LISTED ON THE AGENDA MAY BE DISCUSSED AS DETERMINED BY CITY COUNCIL. EX PARTE COMMUNICATIONS (SOMETIMES REFERED TO AS LOBBYING OR INFORMAITON GATHERING) BETWEEN A COUNCIL MEMBER AND OTHERS WHERE THERE IS SUBSTANTIVE DISCUSSION REGARDING A QUASI-JUDICIAL DECISION BY THE CITY COUNCIL MUST BE DISCLOSED BY THE COUNCIL SO THE PUBLIC MAY RESPOND TO SUCH COMMENTS BEFORE A VOTE IS TAKE. ALL COUNCIL MEETINGS ARE AUDIO TAPED.

By:

ATTEST:

Mayor Dale Wiseman

Mary Lou Hildreth, City Cler/Administrator