

CITY OF HAMPTON
DRAFT Minutes, Regular Council Meeting

Tuesday, January 10th, 2017, 7:00pm
5784 Navarre Ave., Hampton, FL 32044

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A COMMENT CARD AND RETURN TO THE CITY CLERK. PLEASE TURN OFF CELL PHONES.

Meeting Facilitator: Dan Williams, Mayor

Invocation followed by Pledge of Allegiance

ROLL CALL – City Clerk: Mayor Dan Williams, Chairman Bill Goodge, Councilman Douglas Williamson, Councilman Frank Bryant, Councilman Jim Mitzel. Also present were City Clerk Mary Lou Hildreth and City Attorney John Cooper.

Public Comment - Please limit comments to 3 minutes and restrain from personal attacks, using an individual's name or making political statements.

Sandra Woodard of 5230 Pine Street stated she has been here for 40 years and has always had farm animals - chickens, ducks, goats, turkeys, etc. Her son is allergic to eggs and milk. They use the animals for their own use only. The city ordinance says that you can't have them but she would like the city to agree to let them keep them. They are an investment. Many other people in the city have chickens. Mayor Williams stated the prohibition is more of a zoning issue than a city issue. He asked Mr. Cooper to research the issue and put the item on next month's agenda.

1. Public Hearings:

2. Recognitions:

- 3. Resolutions: 2017 – 1,** A resolution of the City of Hampton, supporting the appointment of Florida League of Cities President, Boca Raton Mayor Susan Haynie to the Constitution Revision Commission; providing and effective date.

Ms. Hildreth explained this is needed to help ensure there is municipal representation on the CRC to advocate for cities' protections and home rule.

Mayor Williams advised we are active in the FLC and the NEFLC. The CRC makes recommendations and then it goes on the ballot in 2018. We should be concerned about home rule to allow municipalities to run their own affairs. We were just about abolished as a city because legislators targeted us.

Mr. Cooper read by title only.

Motion to adopt Resolution 2017-1 made by Councilman Bryant, seconded by Councilman Mitzel. Passed 4-0

Presentations:

A. Griffin Industries/Darpro Representative – Brad Huffman, General Manager

He stated they have been in operation for 40 years and want to be good neighbors. They are a rendering plant. They take chickens, other animal by products, waste cooking oil and make fat and protein to go back to feed. They are the “original recyclers”. Council brought up the concern about the odor from the plant. Mayor Williams reminded them this is just a meet and greet. Council stated that lately the smell has gotten better. A month ago it was bad. Mr. Huffman said every year they invest money into upgrading their air abatement system. He is here to keep the communication open and invited anyone to contact him anytime with any concerns.. Mayor Williams thanked them for attending.

B. Report on Water and Streets – Josh Davis, Swamp Cutters

There was a small water leak across the street that has been repaired, but other than that it has been a good month. Councilman Bryant requested the holes on Florida Avenue be patched up. Councilman Mitzel stated that somebody must have used the concession stand at the ball park over the weekend as the door was wide open on Sunday. Ms. Hildreth advised there were no calendared events. Ms. Hildreth will write work orders for the two issues.

C. Clerk's Report

- Credit Card Processing update – It is up and running and people are very happy to have the ability to pay with a debit/credit card as well as the convenience of being able to go online 24/7 to pay. “How to” instructions were printed out on the back of this month's water bills.
- Received updated ISO rating – any property within 5 miles of HVFD is now rated a 5. Outside that circumference is still a 10. It takes effect 4 /1/17. Check with your insurance agent if you are West of the RRX to see if you will be eligible for a discount.
- FLC City Spirit Award application – Would like the City of Hampton to apply, there is no cost but it would be a great recognition. Council consensus was to apply.
- FEMA – The reimbursement process is still ongoing. She met with two FEMA representatives to develop a detailed project report – which required much backup documentation. There is an issue regarding a burn permit – worked with the Florida Forestry Service and Mr. Davis to rectify the situation. Submitted the funding agreement to the State.
- RIVER Grant #2: Still waiting for bid package from engineer to go out for an RFP for the isolation valves and fire hydrants. They had to come back a second time for an onsite visit to perform a additional location mapping with Mr. Davis. She is in contact with Mr. Dabkowski and should have it by the end of this week – then will advertise it in the newspaper.
- FDOT SCOP grant – We are awaiting the Memorandum of Agreement. She spoke with Kim Evans who said she would get it to us by the end of last week but we have not received same yet. We discussed various RFP's that need to be done but she advised that it's best to get the MOA executed first, then we will have a kick off meeting to go over the various aspects. She did provide documentation indicating that Railroad Ave

cannot be included in the grant due to the distance between the CSX right of way and the easterly right of way line of the DEP/Rails to Trails property is narrow; narrow enough that if Railroad Avenue were to be paved, the trailhead project would no longer be viable. Also attached was the Norfolk Southern Right of Way map that shows Railroad Avenue is non-existent (but Ms. Hildreth said she would argue that point as the map is from the early 1900s). She has been back and forth with Pat Welch in trying to get clarification on city streets as well as pricing for surveying. She finally received determination yesterday that Pineland is a city street and Factory is not, so a quote was requested for a survey/title search for Factory Ave, Volkswagon Dr, and Webb Lane.

- Still working with SRWMD on an ACOE study for the Flooding/Drainage Master Plan. Hal Wilkening, from Taylor Engineering, who they referred me to is leaving the firm and tomorrow is his last day but he has promised to follow up. Haven't heard anything yet on RIVER Grant #3, have made inquiry calls into the district.
- Spoke to Andy Easton regarding applying for a DEO grant to have the LDRs updated. Also a potential CDBG grant, as well as potential for a historic preservation grant to have the old depot moved back to Hampton.
- Code Enforcement – Followed up with Christy Hudson who said the Bradley property had two weeks to remove all of the garbage. She needs to revisit property to see if in compliance. Hall residence was on second notice, it was not corrected so it will go before a judge. They don't currently have one since Judge Pierce recently retired. They are trying to determine if the new judge (Davis) will take on the job. If not they will have to go to the county to get someone appointed. The Hall property has been in and out of violation over the years. The Kinnard (deceased) residence is listed to Woodard (next door property), she did a site visit but no one was home. As you can see from the public comment this has been addressed. She tries to talk to the owner before an official complaint filed.
- Rick Crews is still working on the water rate study and ordinance update.
- There is an IEMO scheduled for June 2 – 4th in Tampa . She had Jason registered but now we need a replacement from the council. If not, we can cancel the hotel and registration and obtain a refund. Again, this course also satisfies the ethics requirement – if not council will need to do it online on the FLC website.

4. CONSENT AGENDA

ALL MATTERS UNDER THE CONSENT AGENDA AER CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. BACKUPDOCUMENTAION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COUNCIL ON THESE ITEMS.

- A. Approval of City Council meeting minutes from 12/13/16.
- B. Financials/Account Payables for December, 2016

Motion to approve consent agenda made by Councilman Mitzel, seconded by Councilman Williamson. Passed 4-0

5. OLD BUSINESS:

A. Council Vacancy

City Clerk

Ms. Hildreth advised Mr. Padgett resigned so his seat needs to be filled. One application was received by Ms. Lillian Sams. Council thought she would be a good addition.

Motion to appoint Lillian Sams to the vacant seat made by Chairman Godge, seconded by Councilman Mitzel.

Ms. Hildreth administered the Oath of Office to Ms. Sams.

B. Elect Vice Chairman

City Clerk

Ms. Hildreth advised that Mr. Padgett had been Vice Chairman and now we need to select another one. Mayor Williams opened the floor for nominations. Councilman Bryant nominated Councilman Mitzel. No other nominations were made.

NEW BUSINESS:

A. Website

City Clerk

Ms. Hildreth provided information on the three website developers she researched. EZtask was expensive, PayGov.US, who we use for our debit/credit cards was cheaper. They do not charge a set up fee and it is \$50.00 per month for maintenance. The Net Group does charge a onetime set up fee of \$500, their monthly maintenance rate is the same (\$50.00) however, they are local and PayGov.US is a national company. Mr. Nathan Thornton, owner of The Net Group, was in the audience and provided references from other local municipalities (they serve Starke and Waldo among others).

Motion to contract with The Net Group made by Vice Chairman Mitzel, seconded by Chairman Godge. Passed 5-0

B. Tax Lien Sale/Hasz Property

City Attorney

The public sale will be on February 8th at 11:00 a.m. Mr. Cooper requested council to provide him with maximum bid level. We have \$4,700 invested in the purchase. If someone bids higher, we still get our money back. He needs to know up to what amount the maximum bid is that we would authorize. Vice Chairman Mitzel asked what the value of the property is. Mr. Cooper did not know offhand but he doesn't think anybody will be bidding against us.

Motion to bid, incrementally, up to a maximum of \$6,000.00 made by Councilman Bryant, seconded by Councilman Williamson. Passed 5 - 0

C. City Attorney Reports

A. City Attorney Report

John Cooper

Nothing to report.

A. Council general announcements/discussions

Vice Chairman Mitzel inquired as to why the Mayor ran the meetings instead of the Chairman. When he was on the council the Chairman ran the meetings and it is also set forth that way in the Charter. He questioned when that changed and how. Mayor Williams thought perhaps it had to do with the home rule law. Mr. Cooper advised that home rule has nothing to do with a city's charter. Mr. Cooper will research the matter. Mayor Williams thinks that to have the Mayor run the meeting makes sense because he doesn't have a vote.

B. Adjourn

IF A PERSON DECIDES TO APPEAL NAY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THIS SCHEDULED PUBLIC MEETING, THEY WILL NEED TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. OTHER MATTERS OF CONCERN NOT LISTED ON THE AGENDA MAY BE DISCUSSED AS DETERMINED BY CITY COUNCIL. EX PARTE COMMUNICATIONS (SOMETIMES REFERED TO AS LOBBYING OR INFORMAITON GATHERING) BETWEEN A COUNCIL MEMBER AND OTHERS WHERE THERE IS SUBSTANTIVE DISCUSSION REGARDING A QUASI-JUDICIAL DECISION BY THE CITY COUNCIL MUST BE DISCLOSED BY THE COUNCIL SO THE PUBLIC MAY RESPOND TO SUCH COMMENTS BEFORE A VOTE IS TAKE. ALL COUNCIL MEETINGS ARE AUDIO TAPED.

By:

ATTEST:

Dan Williams, Mayor

Mary Lou Hildreth, City Clerk