

**CITY OF HAMPTON**  
**Minutes, Regular Council Meeting**  
Tuesday, May 16th, 2017, 7:00pm  
5784 Navarre Ave., Hampton, FL 32044

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A COMMENT CARD AND RETURN TO THE CITY CLERK. PLEASE TURN OFF CELL PHONES.

Meeting Facilitator: Dan Williams, Mayor

Invocation followed by Pledge of Allegiance

**ROLL CALL – City Clerk** - Vice Chairman James Mitzel, Councilman Frank Bryant, Mayor Dan Williams, Chairman Bill Goodge, Councilwoman Lillian Sams. Councilman Williamson arrived at 7:30 p.m. Also present were City Attorney John Cooper and City Clerk Mary Lou Hildreth.

**Public Comment** - Please limit comments to 3 minutes and restrain from personal attacks, using an individual's name or making political statements.

Jack Hoyer: Stated the survey on his new property behind city hall shows our fence is ten feet onto his property. Mr. Cooper to review documents – may have to do with water main easement as it was with the property across the street.

**1. Public Hearings:**

- A. First Reading Ordinance 2017-2, AN ORDINANCE BY THE CITY COUNCIL AMENDING THE CITY OF HAMPTON'S CODE OF ORDINANCES TO REPEAL ORDINANCE NO. 2012-01, TO REPEAL LAND DEVELOPMENT REGULATIONS ARTICLE EIGHT FLOOD DAMAGE PREVENTION REGULATIONS, AND AMEND LAND DEVELOPMENT REGULATIONS ARTICLE TWELVE APPEALS, SPECIAL EXCEPTIONS, VARIANCES AND INTERPRETATIONS; TO ADOPT A NEW ARTICLE EIGHT FLOODPLAIN MANAGEMENT REGULATIONS; TO ADOPT FLOOD HAZARD MAPS, TO DESIGNATE A FLOODPLAIN ADMINISTRATOR, TO ADOPT PROCEDURES AND CRITERIA FOR DEVELOPMENT IN FLOOD HAZARD AREAS, AND FOR OTHER PURPOSES; TO ADOPT TECHNICAL AMENDMENTS TO THE FLORIDA BUILDING CODE; PROVIDING FOR APPLICABILITY; REPEALER; SEVERABILITY; AND AN EFFECTIVE DATE

Mayor Williams opened the floor to public for comment: Former Mayor Brannock asked how it affected residents. Ms. Hildreth explained it was strictly regarding floodplain management.

Mayor Williams closed public comment.

Mayor Williams opened to council for comment. None

Mayor Williams closed council comment.

- B. Second Reading Ordinance 2017-1, AN ORDINANCE AMENDING OF THE 2009-1 CODE OF ORDINANCES OF THE CITY OF HAMPTON, FLORIDA; CHANGING THE RATES AND CHARGES RELATIVE TO THE FURNISHING OF WATER SERVICES BY THE CITY; AMENDING ALL SECTIONS OF THE CODE OF ORDINANCES OF THE CITY OF HAMPTON, FLORIDA; CHANGING THE WATER RATES FOR USERS OUTSIDE OF THE CITY LIMITS; SERVICE FEES; AUTOMATIC ANNUAL INCREASES USERS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Mayor Williams opened to public for comment. None

Mayor Williams closed public comment.

Mayor Williams opened to council for comment. None

Mayor Williams closed council comment.

***Motion by made by Vice Chairman Mitzel to pass Ordinance 2017-1, seconded by Councilman. Passed 4 - 0***

2. **Recognitions:** Mayor Williams, IEMO III Certificate of Completion – Ms. Hildreth presented Mayor Williams with the certificate of completion from the Florida League of Cities for the Institute of Elected Municipal Officials, III.

3. **Proclamations:**

- A. Drinking Water Week 2017 - Mayor Williams read the proclamation
- B. Municipal Clerks Week 2017 - Mayor Williams read the proclamation. In addition, he presented Ms. Hildreth with a flower basket and a card of appreciation from the council. He thanked her for all her hard work over the past two years and that the city was lucky to have her on board.

4. **Presentations:**

- A. Report on Water and Streets – Josh Davis, Swamp Cutters - tree trimming on several streets, routine maintenance. Attempting to locate a meter. FRWA is going to lend equipment to us to help find it. Bradford County used 85K in water from the hydrants for the fires at the end of April. Cleaned street gutters again. Mayor Williams is seeing bandit signs all over town. Asked Mr. Davis that as soon as you see them to take them down.
  - B. Clerk's Report
- 2017 Draft Field Community Assistance Contract. It basically identifies our program deficiencies. Hence, the first reading of the updated floodplain ordinance prior in this meeting. She provided comments on the Draft FCAC and the additional issues listed

have been resolved so once we finalize the ordinance next month they should be able to close out this report at that time.

- FEMA – still pending; now they are requesting retroactive documentation from FDEP which the information had previously been provided to a consultant who apparently had trouble transmitting it.
- We ordered and received all of the safety equipment, as well as the check for \$1,000 from FMIT representing their 50%.
- Still working on the potential HGMP grant, but it isn't looking good due to having no historical data. Given the trouble with FEMA on the \$4,000 reimbursement request, one can only imagine how difficult this process would be. Meeting with engineer next week to make a final determination if we can apply.
- Meeting with FDOT for SCOP grant kickoff meeting. Vice Chairman Mitzel and Jerry Dabkowski were in attendance. Went over many details including deliverables, invoicing, and timelines. Performed windshield drive of all streets to be paved with engineers using a "Go Pro". Letters out to all property owners on private roads asking if anyone objected. To date, nothing but positive responses have been received. The engineer is providing weekly reports to the city on their progress. Even though we won't see construction for awhile there is a lot going on behind the scenes.
- Ms. Hildreth received scholarships for the FACC Summer Academy AND the Fall Academy totaling \$725.00.
- Credit card payments have been catching on. We have taken in almost \$6,000 in credit card payments in the six months it has been online.
- FMIT Insurance Renewal paperwork for the year has been received and it is due by 5/31
- Phone conversation with Dollar General representative. The store has a very low budget based off of sales projections, so there not much wiggle room to add costs. He did say they can probably do an eight foot wood fence instead of six foot along the backside. He will be forwarding landscape plans for our comment.
- RIVER Grant # 3 applications were put on hold until SRWMD can see what the legislature is going to provide funding for. Now awaiting Governor Scott's veto pen so we won't know anything until June or July.
- Code Enforcement – Only have three open cases. Two are close to completion. The retirement center is the third one and they still can't identify the property owner.
- Received another zoning inquiry on SR 301 property - outside city limits but just a few parcels north of the Citgo on the West side of the road. We are going to see development coming in and we should look at expansion of our water plant to service new businesses.
- The application has been submitted to the Florida League of Cities for the 2017 Municipal Awards/City Spirit Award. Winners will be announced in June. If anybody is interested she will happily supply a copy. This is a very prestigious statewide award; if we win we certainly will need to be represented at the FLC annual conference in August.
- Met with Byron Feagle with FDEP rails/trails. We will have a volunteer clean up day on Saturday, July 22rd, starting at 8:00 a.m. Mark your calendars. Tell your friends and neighbors. They will be providing a dumpster and bottled water. She will make flyers to post around town when the date is closer.

The Tampa IEMO was cancelled due to no affirmative response from the council. The next one is scheduled for 10/15 – 10/17 in Jacksonville if anyone is interested in attending that one let her know as soon as possible as registrations fill up fast.

Next NEFLC dinner meeting is at Jax Beaches on May 18<sup>th</sup>. Mayor Williams will attend.

**5. CONSENT AGENDA**

ALL MATTERS UNDER THE CONSENT AGENDA AER CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. BACKUPDOCUMENTAION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COUNCIL ON THESE ITEMS.

- A. Approval of City Council meeting minutes from 4/11/17
- B. Financials/Account Payables for April, 2017

***Motion made by Chairman Goodge to approve the consent agenda, seconded by Vice Chairman Mitzel. Passed 5 - 0***

**6. OLD BUSINESS:**

None

**7. NEW BUSINESS:**

- A. River Grant 2 Valve/Hydrant Bids City Clerk

Ms. Hildreth went over the two bids. She explained that she was able to get a six month extension from SRWMD until 3/27/18 and also received approval to use the \$5,000.00 listed for "Project Management and Administration" towards construction services (per Pat Webster).

***Motion by Councilman Bryant to accept the bid from Earthworks for the maximum amount available in the grant (\$90,530.00), seconded by Chairman Goodge. Passed 5 - 0***

- B. Water Yard Fence Estimate City Clerk

Mr. Davis obtained materials estimate. Mr. Clay asked if the chain link fence would be removed. Mr. Crews stated the water yard has to be fenced with chain link, state code says the barb wire needs to be three strands at the top. Mr. Clay was concerned that weeds would grow between the fences. He doesn't think it will help the noise. Council concurred. Tabled.

- C. Merri Lee Hornick Contract Extension City Clerk

Ms. Hildreth explained it was due for renewal. No changes.

***Motion made by Vice Chairman Mitzel to renew contract, seconded by Councilman Bryant. Passed 5 - 0***

D. Bernard Carter Contract Extension

City Clerk

Ms. Hildreth explained it was due for renewal. No changes.

***Motion made by Vice Chairman Mitzel to renew contract, seconded by Councilman Bryant. Passed 5 - 0***

E. 2017 City Catalyst Grant

City Clerk

Ms. Hildreth stated it was time again to apply for the Florida League of Mayors/Florida Business Watch grant again. Although she was doubtful last year when we applied since we were awarded it the year before, we were still awarded it a second time. She would like council approval to apply again – maybe for the fence sleeves needed for the ball field. Consensus was to apply.

**8. City Attorney Report**

A. City Attorney Report - None

John Cooper

Ms. Hildreth asked him what the status was on the criminal case against Ms. Hall. She had filed a second Motion to Dismiss at the beginning of March but that is the last update we have had. Mr. Cooper will check into it.

**9. Council general announcements/discussions**

Vice Chairman Mitzel, Chairman Goodge, Council members Williamson and Sams had nothing to report.

Councilman Bryant questioned the Private Property signs at cemetery because it's public/city property. Ms. Hildreth explained that even with the fence, people were taking down the chain to the gate and driving in. Mr. Davis requested she purchase signs. It's just for the flower season.

Mayor Williams reiterated what a great job Ms. Hildreth has done and she has fantastic rapport with the citizens. Ms. Hornick stated everyone needs to read the City Spirit Award application – Ms. Hildreth did a great job. Ms. Hornick enjoys working with Ms. Hildreth and for the city. It's great to be a part of everything we have going on. People come in to City Hall with smiles now. Mayor Williams concurred and said how when people wanted to know what they could do to help he told them just go outside and mow your lawn and pick up your trash.

Mayor Williams spoke about Scott Payne and the monthly FLC webinars. The last one was "Leadership Against All Odds". It dealt with Titusville and the aftermath of the space shuttle program being closed and the devastating effect it had. The other part of the webinar discussed the City of Hampton and all that we've been through..

## 10. Adjourn

IF A PERSON DECIDES TO APPEAL NAY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THIS SCHEDULED PUBLIC MEETING, THEY WILL NEED TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. OTHER MATTERS OF CONCERN NOT LISTED ON THE AGENDA MAY BE DISCUSSED AS DETERMINED BY CITY COUNCIL. EX PARTE COMMUNICATIONS (SOMETIMES REFERRED TO AS LOBBYING OR INFORMATION GATHERING) BETWEEN A COUNCIL MEMBER AND OTHERS WHERE THERE IS SUBSTANTIVE DISCUSSION REGARDING A QUASI-JUDICIAL DECISION BY THE CITY COUNCIL MUST BE DISCLOSED BY THE COUNCIL SO THE PUBLIC MAY RESPOND TO SUCH COMMENTS BEFORE A VOTE IS TAKEN. ALL COUNCIL MEETINGS ARE AUDIO TAPED.

By:

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Dan Williams, Mayor

ATTEST:

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Mary Lou Hildreth, City Clerk