

CITY OF HAMPTON
Minutes, Regular Council Meeting
Tuesday, January 15, 2019, 7:00pm
5784 Navarre Ave., Hampton, FL 32044

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A COMMENT CARD AND RETURN TO THE CITY CLERK. PLEASE TURN OFF CELL PHONES.

Meeting Facilitator: Dale Wiseman, Mayor

Invocation followed by Pledge of Allegiance

ROLL CALL – City Clerk: Councilwoman Dot Shealey, Councilman Frank Bryant, Vice Chairman Doug Williamson, Mayor Dale Wiseman, Chairman Bill Goodge, and Councilwoman Lillian Sams. Also present were City Clerk/Administrator Mary Lou Hildreth and City Attorney Will Sexton.

Public Comment - Please limit comments to 3 minutes and restrain from personal attacks, using an individual's name or making political statements.

1. Public Hearings:

2. Resolutions:

3. Proclamations:

4. Presentations:

A. Report on Water and Streets – Josh Davis, Swamp Cutters: There have been several water leaks in some abnormal rare spots; they had to cut the road to repair them. Fixed septic tank at City Park that was damaged due to vandalism. At Bobbie Sheppard Park the construction crew has cleaned up the parking area, but they still have some more culverts to install. Rick Crews is going to come at the end of the month and try to determine what is going on with the water loss. Swamp Cutters has completed getting all the meters moved and lines sunk on CR 325 – they actually found a meter that was previously unknown. Mayor Wiseman asked if the water loss could be due to all the various leaks adding up. Mr. Davis stated we have no way to determine how long a leak has been going on underground. The ground is so saturated it is hard to see.

B. Clerk/Admin Report

- CDBG – We are still awaiting the contract to execute. She submitted the advertisement to the Gainesville Sun for the Grant Administrator RFP and prepared the RFP. It is due at 2:00 p.m. on 2/15 and she suggested the council appoint her, Mayor

Wiseman and Gene Brannock to review and score the submittals prior to the regular council meeting. Full council will vote at the meeting. Consensus by council to do same. She will be out next week attending CDBG Boot Camp training in Tallahassee. We will be closed Monday for MLK, Jr. day and Ms. Hornick will be here Wednesday and Friday.

- FEMA – She met with three FEMA representatives last week for the final closeout of Phase II of Hurricane Irma reimbursement. All forms have been signed, just waiting for password issue with Grants Portal to be resolved. After that, it should take approximately 45 days for the payment to process.
- FDOT SCOP grant – Still waiting for FDOT approval of the bid package. I sent a follow up e-mail to Kim Evans last week and left a phone message this morning. Awaiting response.
- Auditors – still working on it.
- Applications for legislative appropriations for sidewalks submitted to the House and Senate. Also raising awareness with other municipalities and the county to talk to their legislators to have SCOP statute language changed to include sidewalks. It would be a simple fix, provide more funding, and make sense.
- Notified by Ed at the Health Department that the resident with the septic issue has applied for a repair permit.
- She will attend the NEFLC dinner meeting in St. Augustine on Thursday and remain for the weekend for my birthday Saturday.

5. CONSENT AGENDA

ALL MATTERS UNDER THE CONSENT AGENDA AER CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. BACKUPDOCUMENTAION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COUNCIL ON THESE ITEMS.

- A. Approval of City Council Workshop Minutes from 12/18/18
- B. Approval of City Council Meeting Minutes from 12/18/18
- C. Financials/Account Payables for December, 2018

Motion made by Councilman Bryant to approve the consent agenda, seconded by Councilman Shealey. Passed 5 – 0

6. OLD BUSINESS:

Hampton Depot Donation

City Clerk/Admin

Ms. Hildreth advised she has been researching the cost of moving the Depot. She has had one company reply that they are not interested. She is waiting for two other local companies to respond. She has talked to the state historical department but they have no emergency funding. We could look at a legislative appropriation but we have already submitted for sidewalk funding and public safety takes priority. She will continue to

attempt to get an estimate but believes that the cost is going to be prohibitive without outside funding – which the owner is not willing to wait for us to obtain through a lengthy grant process.

7. NEW BUSINESS:

A. FRWA/Ameris Interest Bearing Accounts Proposal City Clerk/Admin

Ms. Hildreth explained that the Florida Rural Water Association has partnered with Ameris Bank to provide members with the opportunity for interest bearing checking/bank accounts. They currently are paying 1.75%, and anticipate it to go to 1.85% but it fluctuates with the market. Ms. Hildreth contacted Capital City Bank and they were unable to come close (.5%). Other municipal government investment companies pay a little more but are not insured. The Town of Penney Farms has already switched their bank accounts over and is very satisfied. Councilman Bryant stated if the money is insured it provides a guarantee against loss and any way the city can build additional revenue is good. Mayor Wiseman asked if we can then put the interest earned in another savings account. Mr. Andy LaFear, Ameris representative in attendance, said we can review that option at a later date.

Motion made by Chairman Goodge to move our bank accounts to Ameris Bank, seconded by Councilwoman Shealy. Passed 5 - 0

B. Public Works Contract City Clerk/Admin

Ms. Hildreth has reached out to the county and other local municipalities for potential assistance, especially with mowing. They are all unable to commit to anything at this time due to their own issues with workload and manpower.

Ms. Hildreth advised she is continuing to obtain cost calculations on bringing it in house. Costs of worker's compensation insurance, auto and equipment insurance, salaries for two part time employees, etc. quickly add up to over \$50,000 and this does not include the initial cost of purchasing all the equipment the city would need. While she understands the initial consensus was to bring public works in-house, she believes it would be better to go out for bid for an outside contractor first. She pointed out that if we went with the in-house employment option first and it didn't work out we would have a large investment in equipment. Also, in talking to insurance and risk management representatives at the Florida League of Cities, as well as other city managers, we would be taking on a much greater liability. The unanimous recommendation was that we continue to contract public works out, especially due to the size of our city.

Ms. Hildreth believes if we develop a much more detailed scope of work in the bid and a more specific contract it will benefit both the city and the contractor with precise requirements. We can bid it as a whole and in two parts (water and streets). 24/7 emergency response for water issues is also of paramount importance and is an

unseen part of the cost. Councilman Bryant thinks it will be more appealing to both the city and the contractor. Mr. Sexton stated it is safer to contract out as it adds an additional layer of protection for the city liability wise.

8. City Attorney Report

Will Sexton

Nothing to report.


9. Council general announcements/discussions

Chairman Goodge state he appreciated the quick response of Swamp Cutters taking care of trimming the palm trees by the post office. Councilman Bryant thinks one looks like it is starting to lean.

10. Adjourn

IF A PERSON DECIDES TO APPEAL NAY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THIS SCHEDULED PUBLIC MEETING, THEY WILL NEED TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. OTHER MATTERS OF CONCERN NOT LISTED ON THE AGENDA MAY BE DISCUSSED AS DETERMINED BY CITY COUNCIL. EXPARTE COMMUNICATIONS (SOMETIMES REFERED TO AS LOBBYING OR INFORMATION GATHERING) BETWEEN A COUNCIL MEMBER AND OTHERS WHERE THERE IS SUBSTANTIVE DISCUSSION REGARDING A QUASI-JUDICIAL DECISION BY THE CITY COUNCIL MUST BE DISCLOSED BY THE COUNCIL SO THE PUBLIC MAY RESPOND TO SUCH COMMENTS BEFORE A VOTE IS TAKE. ALL COUNCIL MEETINGS ARE AUDIO TAPED.

By:

A handwritten signature in blue ink, appearing to read "Dale Wiseman", written over a horizontal line.

Dale Wiseman, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read "Mary Lou Hildreth", written over a horizontal line.

Mary Lou Hildreth, City Clerk/Administrator